

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Wellow Parish Council**

County area (local councils and parish meetings only): **Hampshire**

Financial year ending 31 March 2020

Prepared by (Name and Role): **Mrs Sharon Whitehouse - Clerk & Responsible Financial Officer**

Date: **31/03/2020**

		£	£
Balance per bank statements as at 31/3/20			
	Current a/c	17,613.26	
	Deposit a/c	104,951.42	
	Fixed Deposit A/c	50,007.93	
[add more accounts if necessary]			
			172,572.61
Petty cash float (if applicable)	N/A		0.00
Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)			
	item 1 - no. 004464	-300.00	
[add more lines if necessary]			
			-300.00
Add: any un-banked cash as at 31/3/20	N/A		
			0.00
Net balances as at 31/3/20 (Box 8)			<u>172,272.61</u>