

WELLOW PARISH COUNCIL
 MINUTES OF THE FULL MEETING OF THE PARISH COUNCIL HELD ON
 Monday, 3rd June 2019 - 7.15pm
 Wellow Village Hall - Wellow Room

Attended by: Cllr Gaye Chesterton-Kay, Cllr Ed Chesterton-Kay, Cllr Alan Clark, Cllr Christopher Craig, Cllr Richard Light, Cllr Rich Millard, Cllr Charles Payne.

In Attendance: Mrs Sharon Whitehouse (Clerk), Mrs Karen Miles (Admin), 4 members of the public

Cc: (for information): Cllr Gordon Bailey, Cllr Nick Adams-King, Cllr Roy Perry, Caroline Nokes MP, Romsey Police.

19 **Apologies** - Cllrs Mike and Sue Jones, Cllr Phil Stehr, Cllr Roy Perry

20 **Declarations of Interest** - None

21 **Public Participation** - A resident asked for an update on the overgrown hedge at the end of Buttons Lane. The Clerk advised that HCC had responded to the Parish Council's recent email and the matter is ongoing. Unfortunately, the call centre had mistakenly closed the enquiry assuming the issue had been resolved. However, since receipt of the Parish Council's most recent correspondence HCC has agreed to resurrect the enquiry as this hedge continues to cause problems for cars using Buttons Lane and sight lines at the junction with Romsey Road.

The same resident also raised the issue of the frontage of Oaklands which was becoming untidy. The previous owners always maintained the grass up to the pavement; the Parish Council was asked to contact the new owners to see if this could be done. The Clerk will review the recent Planning Application to see if this land belongs to the new property owner/developer and if so, will contact the new owner to ask if the grass can be cut. SW

22 **District/County Councillors' reports** - Cllr Bailey reported that since the recent elections, most Borough Council meetings were to introduce new Councillors, only the executive committee was fully functional straight away.

Cllr Adams-King advised that he had recently facilitated a meeting with the tennis club to find a way forward with the planning application for floodlighting. Cllr Adams-King had received complaints about garden waste and planting at the Slab Lane/Gurnays Mead junction and he will be responding direct to residents. Hampshire CC has agreed to provide deer warning signs for Ryedown Lane but will not install them. Cllr Adams-King suggested that a cluster group comprising Awbridge, Sherfield and Wellow be formed and that the Lengthsman be used to put these out and bring them back in each year - storage also needs further consideration. The Parish Council agreed in principle to this proposal. Cllr Adams-King also advised that TVBC will be upgrading parking machines in Romsey to enable card tap and before closing congratulated new councillors Chris Craig and Charles Payne on joining the Parish Council.

23 **To Receive Minutes of the Full Council Meeting held on 8th May 2019**

PROPOSED: Minutes of the Full Council Meeting held on 8th May 2019 were formally received.

RESOLVED: The minutes were approved as a true and accurate record and signed by the Chair.

24 **Matters Arising**

a. **Skipton Account - New Trustees** - Item brought forward from the last meeting, as per minute reference 12c.

RESOLVED: It was agreed by all Members present that Ed Chesterton-Kay and Richard Light become Trustees for the Skipton account. The next Finance meeting

will be arranged for September. Ed Chesterton-Kay will countersign bank statements until then. SW

25 **Policy**

a. **Casual Vacancy Update**

The deadline for Test Valley to receive letters from residents asking for a by-election is Friday 7th June. If a by-election is required then the Parish Council will ask for poll cards to be sent to all residents.

26 **Community & Environment**

a. **Canada Common re. Management Plan 2019/2020** - Cllr Payne has recently reviewed ragwort on the Common and is of the opinion that it is under control at present. He is keen to arrange a ragwort pulling day, manned by volunteers, and will liaise with the office to agree arrangements and publicity for this event. Cllr Payne agreed to remove the ground nesting bird signs at the end of July. Cllr Payne reported that had attended the NF Quadrant meeting and advised that they are amending their signs next year. No decision was taken by the Parish Council to make changes to its signs at this time although it accepts that enforcement is extremely difficult. CP

i) **Approval re. contribution of £80 to forest wide Woodlark Survey**

PROPOSED: To approve a contribution of £80 to the forest wide Woodlark Survey

RESOLVED: The Council agreed to contribute to the woodlark survey at a cost of £80. Clerk to reply to Forestry England. SW

ii) **New signs re. fire risk**

PROPOSED: To consider the purchase of fire risk signs similar to those used by the Forestry Commission.

RESOLVED: It was agreed by all Members present that 2 signs be purchased. Clerk to arrange. SW

b. **Footpaths Update** - A handover meeting has taken place with John Sampson, attended by Cllr Payne and Cllr Sue Jones. Ongoing issues include the proposed improvements and obtaining of quotes for FP22 and FP7. Cllr Payne will be looking at estimates to get the boardwalk at FP16 repaired. The Clerk agreed to pass on details of the Rights of Way Priority Cutting list to Cllr Payne for information. SW

c. **Lower Common Road Recreation Ground - Boundary and Tree Issues Update**

The Parish Council intends to clear the hedge boundary along Gurnays Mead to look at boundary lines, but is unable to do this until 1st July, after the end of the nesting season. *Item deferred to July agenda.*

d. **Lower Common Road Recreation Ground - New Gate Posts and Fencing** - work has been delayed due to bad weather, although a revised completion date of 31st May had been promised - Cllr Millard to chase up. RM

i) **PROPOSED:** To consider re-location of main entrance gates.

Cllr Light requested that the Parish Council considers a proposal to relocate the main entrance of the recreation ground to the other end of Lower Common Road, as the cricket club is experiencing problems with people driving over the new disabled access on match and training days, causing cracks to the pathway.

RESOLVED: It was resolved that this is not a feasible option, given that it involves destroying an ancient hedgerow and other planning implications, such as provision of a dropped kerb. It was agreed by the Parish Council however, that picket fencing can be erected near to the pavilion to

prevent people from driving across the disabled access.

27

Sports & Leisure

a. **Cricket Pavilion Update** - Cllr Light reported that the cricket club will be installing 2 hand driers, one in each toilet. Cllr Light has 8 'no smoking' signs and these will be put up around the building ASAP. 2 extra recycling bins (brown lidded), specifically for use by the cricket club at the pavilion were requested, as the one currently in the recreation ground is often filled with incorrect waste and doesn't always get collected by TVBC - Clerk to investigate costs etc.

SW

b. **Hatches Farm Update** - Cllr Millard reported that the Landscape Officer at TVBC will be going back to the tennis club later in the week with final recommendations on the floodlighting application. Cllr G Chesterton-Kay advised that the Grant Application is still being scored, a further delay was caused by the extension of purdah due to the European Elections on 23rd May. The Chair also reported that she will be holding an initial meeting with Tim Cater of Wellow Youth FC to discuss maintenance issues.

GCK

c. **Defibrillator Availability at Wellow Sporting Venues** - Cllr Light advised he has applied to the National Lottery for a Grant (in his capacity as Chairman of the Cricket Club). Depending on the outcome, he may apply for one for Hatches Farm (on behalf of the Football Club).

28

Finance

a. **To approve online payments schedule dated 3/6/2019** - schedule was received and approved by full Council, authorised by Cllr Ed Chesterton-Kay and Cllr Millard. Payments to be processed by the Clerk.

b. **Income and Expenditure Reports for April and May 2019**

PROPOSED: To receive the income and expenditure reports for April and May 2019.

RESOLVED: The I and E reports were received and accepted by all Members present.

It was noted that the May 2019 list of payments presented excludes payment to Colin Hammerton for £500 (paid on 15/5/19), due to software support being required by the Clerk to ensure this transaction is coded correctly.

c. **Financial Year End Reports 2018/2019**

PROPOSED: To receive year end reports for 2018/2019

RESOLVED: The year-end reports for 2018/2019 were received and accepted by all Members present.

d. **To Receive the Final 2018/2019 Internal Audit Report**

The final internal audit report for 2018/2019 was formally received by Members and noted.

e. **To Appoint Lightatouch as Internal Auditor for 2019/2020**

PROPOSAL: To consider the appointment of Lightatouch as internal auditor for financial year 2019/2020.

RESOLVED: It was agreed by all Members present to accept the quote from Lightatouch, in the sum of £770, for the provision of internal audit services for 2019/2020.

f. **Audit Return - Signing of Annual Governance Statement 2018/2019**

RESOLVED: That the Annual Governance Statement is a true and accurate record as audited by Lightatouch; this was agreed by all Members present

and the Governance Statement was signed by the Chair.

- g. **Audit Return - Signing of Annual Accounts Statement 2018/2019**
RESOLVED: That the Annual Accounts Statement is a true and accurate record as audited by Lightatouch, the internal auditor; this was agreed by all Members present and the Accounts Statement was signed by the Chair.

29 **Communication**

a. **Newsletter** - In order to achieve a mid-July distribution, articles need to be submitted to Cllr Craig ASAP with the final draft of the new style newsletter being sent to the Clerk no later than 24th June. Ideas for articles will be forwarded by the Clerk ASAP.

30 **Neighbourhood Plan**

a. **General Plan** - The Neighbourhood Plan team is at the stage where it needs to consider appointing an external consultant to help focus on producing a document based on evidence gathered from the survey. Hampshire County Council is undertaking a housing needs survey which will provide useful information. There have been at least 3 Parish Councillors involved with the Neighbourhood Plan previously - Cllr Gaye Chesterton-Kay and Cllr Stehr are existing members of the team, Cllr Payne and Cllr Craig both volunteered to join the NHP committee.

b. **Appointment of Chair** - Mike Freeman has stepped into the role of interim Chair following Trevor Grant's departure.

PROPOSAL: To ratify the appointment of Mike Freeman as Chair of the Neighbourhood Plan Committee.

RESOLVED: It was agreed by all Members present that Mike Freeman be appointed as Chair of the Neighbourhood Plan Committee/Steering Group.

31 **Correspondence**

a. **To Receive List of Correspondence/Consultations Received May 2019**

Resident - Email dated 18.05.2019 asking for the name of Hatches Farm to be changed - *Cllr G Chesterton-Kay to follow up.*

National Law Partners - Letter dated 28.05.2019 asking for insurance details for an alleged accident in the Burial Ground - *Replied after taking advice from insurers - noted by PC.*

Cllr Nick Adams King - email re. Update on potential TPO's on trees along Romsey Road - *discussed under item 22. Cllr Adams-King will follow up with TVBC tree officer, although Cllr Bailey verbally confirmed that there are TPO's on the trees in question.*

HCC - Email of 31.5.19 giving an update on hedge problems along Buttons Lane - Noted.

32 **Delegates' Reports**

Cllr Clark - gave his apologies for missing the NF Quadrant meeting.

Cllr Payne - attended the NF Quadrant Meeting and gave Members a brief update on ticks, the fact that there is conflict between the Forestry Commission and BT about wayleave charges, and new houses in the National Park cannot exceed a footprint of 100sqm.

Cllr Millard and Cllr Craig - attended Planning training at HALC on 23.5.2019, both found it very useful.

Cllr Craig - attended the TVAPTC AGM on 30.05.2019 when the new Committee was voted in.

Cllrs Chesterton-Kay - attended the Test Valley Civic Reception on 2.6.2019.

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Future Meeting Dates**a. Date of next meeting**

1/7/19 - Planning & General Purposes Committee at 6.45pm followed by full Council meeting at 7.15pm

b. Dates of other meetings to be attended by Councillors

5/6/2019 - The Knowledge & Core Skills Parts 1 & 2, Eastleigh - Cllr Payne

12/6/2019 - The Knowledge & Core Skills Parts 1 & 2, Winchester - Cllr Craig

18/6/2019 - NFNPA Meeting in Lymington

21/6/2019 - Dogs Forum Meeting at Lyndhurst, 1.30pm - Cllr Payne

26/6/2019 - Mountbatten Music Academy Summer Concert at Romsey Abbey, 7pm
- Cllrs Chesterton-Kay attending

27/6/2019 - Founders' Service at Romsey Abbey, 11am - Cllrs Chesterton-Kay

Meeting closed at 9.40pm

Deposit Bank A/c

List of Payments made between 01/04/2019 and 31/05/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/04/2019	Current Bank A/c	TNSFR	15,000.00		To top-up current a/c
Total Payments			<u>15,000.00</u>		

Deposit Bank A/c

Receipts received between 01/04/2019 and 31/05/2019

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
BACS Banked: 10/04/2019		67.75						
BACS TSB		67.75			1190	101	67.75	Interest
BACS Banked: 15/04/2019		33,813.00						
BACS Test Valley Borough Council		33,813.00			1176	101	33,813.00	19/20 Precept 1st
BACS Banked: 07/05/2019		26,245.33						
BACS Test Valley Borough Council		26,245.33			1419	301	26,245.33	CIL payment
BACS Banked: 10/05/2019		81.71						
BACS TSB		81.71			1190	101	81.71	Interest
Total Receipts:		60,207.79	0.00	0.00			60,207.79	

Detailed Income & Expenditure by Budget Heading 31/03/2019

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>101 Administration</u>						
1170 Wayleaves	87	100	13			87.3%
1176 Precept	66,300	66,300	0			100.0%
1190 Interest	900	600	(300)			149.9%
1751 Miscellaneous Income	443	0	(443)			0.0%
Administration :- Income	<u>67,730</u>	<u>67,000</u>	<u>(730)</u>			<u>101.1%</u>
4121 Electricity	505	600	95		95	84.2%
4122 Parish Office Cleaner	298	300	2		2	99.2%
4123 Parish Office Ground Rent	50	50	0		0	100.0%
4124 Parish Office Maintenance	270	500	230		230	54.0%
4125 Postage	72	100	28		28	72.4%
4126 Telephone incl Broadband	1,904	2,000	96		96	95.2%
4127 General Travel	0	50	50		50	0.0%
4128 Office Equipment	940	200	(740)		(740)	470.2%
4132 Office Supplies	15	100	85		85	14.9%
4133 Office Security	0	200	200		200	0.0%
4134 Printing costs	1,328	1,200	(128)		(128)	110.6%
4135 Stationery	129	100	(29)		(29)	129.5%
4136 Hire of accomodation	354	350	(4)		(4)	101.1%
4137 Chairmans Allowance	250	250	0		0	100.0%
4140 Insurance Premiums	2,255	3,000	745		745	75.2%
4142 Audit Fees	1,045	1,200	155		155	87.0%
4143 Election Costs	5,635	0	(5,635)		(5,635)	0.0%
4144 Registration of Land	78	1,000	922		922	7.8%
4145 Conference & Meetings	163	150	(13)		(13)	109.0%
4146 Councillor Training	310	600	290		290	51.7%
4147 Misc Expenses	330	300	(30)		(30)	110.0%
4148 Annual Subscriptions	1,023	1,000	(23)		(23)	102.3%
4149 Legal & Professional Fees	835	1,000	165		165	83.5%
4150 Publications	0	100	100		100	0.0%
4152 Annual Parish Meeting	87	100	13		13	86.8%
4154 Health & Safety Service	252	250	(2)		(2)	100.9%
4157 HR Consultancy	150	150	0		0	100.0%
4158 SLR Maintenance	295	300	5		5	98.4%
4159 Fire Assessment	200	100	(100)		(100)	200.0%
4160 Fire Equip Maintenance	613	150	(463)		(463)	408.8%
4315 Accounting System	119	200	81		81	59.5%
Administration :- Indirect Expenditure	<u>19,505</u>	<u>15,600</u>	<u>(3,905)</u>	<u>0</u>	<u>(3,905)</u>	<u>125.0%</u>
Movement to/(from) Gen Reserve	<u>48,225</u>					

Detailed Income & Expenditure by Budget Heading 31/03/2019

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>102 Employees</u>						
4100 Clerk's Salary	17,570	17,800	230		230	98.7%
4101 Clerk's Employer NI	2,322	2,000	(322)		(322)	116.1%
4102 Clerk's Travel	111	200	89		89	55.5%
4103 Clerk's Pension	881	500	(381)		(381)	176.2%
4118 Staff Training	75	300	225		225	25.0%
Employees :- Indirect Expenditure	<u>20,959</u>	<u>20,800</u>	<u>(159)</u>	<u>0</u>	<u>(159)</u>	<u>100.8%</u>
Movement to/(from) Gen Reserve	<u>(20,959)</u>					
<u>301 Grants and Projects</u>						
1410 Lengthsman Scheme Grant	0	1,000	1,000			0.0%
1418 Pavilion Grant Funding	25,444	0	(25,444)			0.0%
1419 CIL Levy	13,713	0	(13,713)			0.0%
1420 Neighbourhood Plan Grants	1,500	0	(1,500)			0.0%
Grants and Projects :- Income	<u>40,657</u>	<u>1,000</u>	<u>(39,657)</u>			<u>4065.7%</u>
4300 Grants to local orgs/S137	1,127	2,000	873		873	56.3%
4305 Newsletter/Website	2,020	1,700	(320)		(320)	118.8%
4322 Lengthsman Scheme	740	2,000	1,260		1,260	37.0%
Grants and Projects :- Indirect Expenditure	<u>3,887</u>	<u>5,700</u>	<u>1,813</u>	<u>0</u>	<u>1,813</u>	<u>68.2%</u>
Net Income over Expenditure	<u>36,770</u>	<u>(4,700)</u>	<u>(41,470)</u>			
6001 less Transfer to EMR	8,082					
Movement to/(from) Gen Reserve	<u>28,688</u>					
<u>401 Capital Schemes/Asset Man</u>						
4404 Capital Scheme - Neighbourhood	2,846	0	(2,846)		(2,846)	0.0%
4405 Capital Scheme - New Pavilion	42,605	0	(42,605)		(42,605)	0.0%
Capital Schemes/Asset Man :- Indirect Expenditure	<u>45,451</u>	<u>0</u>	<u>(45,451)</u>	<u>0</u>	<u>(45,451)</u>	
Movement to/(from) Gen Reserve	<u>(45,451)</u>					
<u>501 Lower Common Rd Rec Ground</u>						
1500 Cricket Club Rent	1,092	1,060	(32)			103.0%
1501 Cricket Club Elec recharge	0	600	600			0.0%
1506 Pavilion Water/Sew charges	167	500	333			33.5%
Lower Common Rd Rec Ground :- Income	<u>1,259</u>	<u>2,160</u>	<u>901</u>			<u>58.3%</u>
4500 Hedge Cutting	104	200	96		96	52.0%
4510 Pav - Electricity	0	600	600		600	0.0%

List of Payments made between 01/04/2019 and 31/05/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/04/2019	SSE	EP04190355	137.28	03.06.2019	Elec usage to 22 Mar 19
02/04/2019	Nightingale Groundcare Ltd	EP04190356	1,233.80	03.06.2019	Grounds Maintenance March 2019
02/04/2019	Mint Gardens Ltd	EP04190357	963.10	03.06.2019	Inv No. 1170 Netley Marsh
02/04/2019	Test Valley Borough Council	EP04190358	1,435.20	03.06.2019	Dog bin waste contract 18/19
02/04/2019	Hants Assoc of Local Councils	EP04190359	90.00	03.06.2019	HALC Annual Conf 13.3.2019
02/04/2019	Mint Gardens Ltd	EP04190360	1,512.00	03.06.2019	Clear FP 17 & 18; 20/21 March
02/04/2019	H M Revenue and Customs	EP04190361	510.66	03.06.2019	2018/19 Q4 PAYE tax and NI
02/04/2019	Gaye Chesterton-Kay	EP04190362	20.00	03.06.2019	Chairman's Allowance expenses
02/04/2019	Sue Jones	EP04190363	99.20	03.06.2019	Reimburse expenses
02/04/2019	NEST	DDNESTMAR	90.44	03.06.2019	Pension payment for March 19
03/04/2019	Grenke Leasing Ltd	DDGRENKE30	83.06	03.06.2019	Finance Lease Phones Apr 19
08/04/2019	Cleverbridge	DEBCARD32	17.95	03.06.2019	Malwarebytes annual subscr
16/04/2019	Mead Supplies	EP04190369	150.00	03.06.2019	Spring Newsletter Distribution
16/04/2019	PEAC (UK) LTD	EP04190365	152.40	03.06.2019	Copier rental 15/5 - 17/8/19
16/04/2019	Absolute Technology UK Ltd	EP04190366	429.12	03.06.2019	Webroot and Cloud backup 19/20
16/04/2019	Karen Miles	EP04190367	520.81	03.06.2019	April salary & expenses
16/04/2019	Sharon Whitehouse	EP04190368	1,128.75	03.06.2019	Clerk salary & expenses Apr 19
16/04/2019	BML Print	EP04190364	295.00	03.06.2019	Print Spring 19 Newsletter
18/04/2019	NEST	DDNESTAPR	90.79	03.06.2019	Pension payment April 2019
18/04/2019	The Range	DEBCARD33	12.96	03.06.2019	Stationery for APM displays
23/04/2019	Atom IP Ltd	DDATOM0419	106.54	03.06.2019	Phone/internet chgs Apr 19
23/04/2019	Tesco	DEBCARD34	35.17	03.06.2019	Refreshments for APM
07/05/2019	Grenke Leasing Ltd	DDGRENKE31	83.06	03.06.2019	Finance lease phones May 19
15/05/2019	Hants Assoc of Local Councils	EP05190370	740.00	03.06.2019	HALC Affiliation fees
15/05/2019	Wellow Village Hall	EP05190371	273.55	03.06.2019	Elec usage to 31/03/2019
15/05/2019	Wellow Village Hall	EP05190372	16.43	03.06.2019	NHP Room hire 18/2/19
15/05/2019	Wellow Village Hall	EP05190372	32.85	03.06.2019	NHP room hire 18 and 20/3
15/05/2019	K. D. Steer	EP05190373	68.20	03.06.2019	Office cleaning Jan-Mar 19
15/05/2019	NALC	EP05190374	17.00	03.06.2019	LCR annual subscription
15/05/2019	RBS Software Solutions	EP05190375	145.20	03.06.2019	Alpha Software Annual Support
15/05/2019	Nightingale Groundcare Ltd	EP05190376	1,233.80	03.06.2019	Grounds Maint Contract Apr 19
15/05/2019	Phillip Jeffs	EP05190377	20.00	03.06.2019	Repairs to office furniture
15/05/2019	Mint Gardens Ltd	EP05190378	678.48	03.06.2019	Bramshaw Inv No. 1184
15/05/2019	Hants Assoc of Local Councils	EP05190379	180.00	03.06.2019	HR Consultancy Service Fee
15/05/2019	GeoXphere Ltd	EP05190381	240.00	03.06.2019	Parish Online Subscription
15/05/2019	Sharon Whitehouse	EP05190383	1,321.48	03.06.2019	Clerk May salary & expenses
16/05/2019	Karen Miles	EP05190382	516.53	03.06.2019	Admin Asst May Salary & Exp
22/05/2019	Atom IP Ltd	DDATOM0519	106.54	03.06.2019	Phone/internet chgs May 19
Total Payments			14,787.35		

Detailed Income & Expenditure by Budget Heading 31/03/2019

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4511 Pav - Maintenance/Repairs	398	1,000	602		602	39.8%
4512 Pav - Water/sewerage Charges	167	500	333		333	33.5%
4520 Play area - Maintenance/Repair	259	450	191		191	57.5%
4525 Sports Area - Maint/Repairs	0	200	200		200	0.0%
4530 Grounds Maintenance	3,670	4,000	330		330	91.7%
4535 Tree Works	670	1,500	830		830	44.7%
Lower Common Rd Rec Ground :- Indirect Expenditure	5,268	8,450	3,182	0	3,182	62.3%
Movement to/(from) Gen Reserve	<u>(4,009)</u>					
502 Hatches Farm Sports Field						
1550 WYFC Lease/Football Pitch Hire	1,169	1,125	(44)			103.9%
1551 WYFC - Electricity recharge	275	150	(125)			183.2%
1552 WYFC - Water recharge	100	100	0			100.0%
1553 Tennis Club Lease	1,248	1,212	(36)			103.0%
Hatches Farm Sports Field :- Income	<u>2,792</u>	<u>2,587</u>	<u>(205)</u>			<u>107.9%</u>
4555 Hedge Cutting	203	200	(3)		(3)	101.5%
4560 Sports Equipment	0	200	200		200	0.0%
4561 Pav - Maintenance	0	5,000	5,000		5,000	0.0%
4562 Pav - Electricity	275	170	(105)		(105)	161.7%
4563 Pav - Water/Sewerage Charges	84	200	116		116	42.1%
4565 Grounds Maintenance	3,410	5,000	1,590		1,590	68.2%
4570 Tree Works	0	300	300		300	0.0%
4573 Trim Trail	0	100	100		100	0.0%
Hatches Farm Sports Field :- Indirect Expenditure	3,972	11,170	7,198	0	7,198	35.6%
Movement to/(from) Gen Reserve	<u>(1,180)</u>					
601 Environmental Schemes						
4605 Buxton Land	1,080	150	(930)		(930)	720.0%
4607 Dog Waste Removal Contract	1,196	1,400	204		204	85.4%
4610 Footpaths	595	400	(195)		(195)	148.8%
4615 Notice Boards	0	200	200		200	0.0%
4625 Licensed Sites	4,449	4,500	51		51	98.9%
Environmental Schemes :- Indirect Expenditure	<u>7,320</u>	<u>6,650</u>	<u>(670)</u>	<u>0</u>	<u>(670)</u>	<u>110.1%</u>
Movement to/(from) Gen Reserve	<u>(7,320)</u>					
602 Highways						
4650 Seat & Bus Shelter Maintenance	1,884	2,000	116		116	94.2%
4651 Hedge Cutting	414	350	(64)		(64)	118.3%
Highways :- Indirect Expenditure	<u>2,298</u>	<u>2,350</u>	<u>52</u>	<u>0</u>	<u>52</u>	<u>97.8%</u>
Movement to/(from) Gen Reserve	<u>(2,298)</u>					

Detailed Income & Expenditure by Budget Heading 31/03/2019

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>603 War Memorial</u>						
4672 Memorial Bench	965	0	(965)		(965)	0.0%
War Memorial :- Direct Expenditure	<u>965</u>	<u>0</u>	<u>(965)</u>	<u>0</u>	<u>(965)</u>	
4670 WM Repairs/Maintenance	0	100	100		100	0.0%
4671 Wreaths	50	50	0		0	100.0%
War Memorial :- Indirect Expenditure	<u>50</u>	<u>150</u>	<u>100</u>	<u>0</u>	<u>100</u>	<u>33.3%</u>
Movement to/(from) Gen Reserve	<u>(1,015)</u>					
<u>701 West Wellow Common</u>						
4700 General Maintenance	0	100	100		100	0.0%
4701 Highway repairs	0	100	100		100	0.0%
West Wellow Common :- Indirect Expenditure	<u>0</u>	<u>200</u>	<u>200</u>	<u>0</u>	<u>200</u>	<u>0.0%</u>
Movement to/(from) Gen Reserve	<u>0</u>					
<u>702 West Wellow Common - HLS Agree</u>						
1700 HLS/RPA Grant	17,808	17,808	0			100.0%
West Wellow Common - HLS Agree :- Income	<u>17,808</u>	<u>17,808</u>	<u>0</u>			<u>100.0%</u>
4753 Management Plan	21,441	17,800	(3,641)		(3,641)	120.5%
4760 Verderers Fees	2,493	2,500	7		7	99.7%
West Wellow Common - HLS Agree :- Indirect Expenditure	<u>23,934</u>	<u>20,300</u>	<u>(3,634)</u>	<u>0</u>	<u>(3,634)</u>	<u>117.9%</u>
Movement to/(from) Gen Reserve	<u>(6,126)</u>					
<u>801 Burial Ground</u>						
1800 Burial Fees	5,601	4,500	(1,101)			124.5%
Burial Ground :- Income	<u>5,601</u>	<u>4,500</u>	<u>(1,101)</u>			<u>124.5%</u>
4800 Hedges	104	100	(4)		(4)	104.0%
4801 Landscaping/Tree Planting	0	100	100		100	0.0%
4803 Maintenance	3,818	3,000	(818)		(818)	127.3%
Burial Ground :- Indirect Expenditure	<u>3,922</u>	<u>3,200</u>	<u>(722)</u>	<u>0</u>	<u>(722)</u>	<u>122.6%</u>
Movement to/(from) Gen Reserve	<u>1,678</u>					
Grand Totals:- Income	135,846	95,055	(40,791)			142.9%
Expenditure	137,531	94,570	(42,961)	0	(42,961)	145.4%
Net Income over Expenditure	<u>(1,685)</u>	<u>485</u>	<u>2,170</u>			
less Transfer to EMR	8,082					
Movement to/(from) Gen Reserve	<u>(9,767)</u>					