

WELLOW PARISH COUNCIL

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www.wellowparish.org.uk

**AGENDA OF ANNUAL MEETING AND FULL MEETING OF THE PARISH COUNCIL TO BE HELD ON
Monday, 23rd May 2016 - 6.45pm
Wellow Village Hall - Wellow Room**

To: Cllr Angela Ratcliffe (AR) (Chair), Cllr Ed Chesterton-Kay (EC), Cllr Gaye Chesterton-Kay (GC), Cllr Alan Clark (AC), Cllr Caroline Evans (CE), Cllr Mike Jones (MJ), Cllr Sue Jones (SJ), Cllr John Sampson (JRS), Cllr John Saunders (JS), Cllr Harmeet Singh Brar (HB), Cllr Phil Stehr (PS).

Attending: Mrs Lorraine Wheeler (Clerk).

Cc: (for information only): Cllr Gordon Bailey, Cllr Nick Adams-King, Cllr Roy Perry, Romsey Police.

- 1
 - (a) Election of Chair
 - (b) Receive the Chair's Declaration of Acceptance of Office
 - (c) Election of Vice Chair
 - (d) Receive Vice Chair's Declaration of Acceptance of Office

2 Apologies

3 Declarations of Interest

4 Public Participation

5 District/County Councillors' reports

- 6
 - a) To Receive Minutes of the Full Council Meeting 4th April 2016
 - b) Review of Annual Parish Meeting 27th April 2016

7 **Matters Arising** from above at Chair's discretion (if not covered by agenda below).

8 Policy

- a. To agree Councillors' responsibilities and appointments to Committees 2016
- b. To review terms of reference for Planning and Policy & Staffing Committees 2016
- c. To review Standing Orders, Financial Regulations, Code of Conduct, Policies and Procedures, Asset Register, Insurance Cover, copies supplied to all Members of Policy & Staffing Committee.
- d. To adopt a Publication Scheme, draft supplied to Policy & Staffing Committee
- e. Review membership to other Bodies:
 - i) HALC/NALC
 - ii) Purchase of Local Council Review
 - iii) SLCC
 - iv) Purchase of Clerks & Councils Review
 - v) CPRE
 - vi) Hampshire Playing Fields Trust
 - vii) Local Council Advisory Service (LCAS)

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USUAL BUSINESS

- 9 **Community & Environment**
- a. Canada Common re Management Plan 2015/16 - Update Cllr Sampson including additional quotations and to replace dragons teeth
 - b. Signs re Dogs to be Kept on Leads, Ground Nesting Birds
 - c. Tree Warden's suggestion to replace hedge at Lower Common Road - Update following APM, public opinion
 - d. Slab Lane - Update re Public Consultation regarding extending granite kerbing Cllr Sampson
 - e. Footpath 17 - Drainage and Maintenance Issues - Cllr Sampson
 - f. Consider quotation for additional gravel on Burial Ground footpaths.
 - g. Sale of Ride On Mower
- 10 **Sports & Leisure**
- a. Cricket Club - Update re S106 request for equipment Cllr Jones
 - b. Lower Common Road Recreation Ground - Senior Residents Garden Update Cllrs Ed Chesterton-Kay and Sampson
 - c. Lower Common Road - Play Area - New Swing Chains and Covers quotation
- 11 **Finance**
- a. To Receive Income and Expenditure Report for April 2016 inc. payments to:
Spaldings £138.00 Litter Picking Equipment
Shaw & Sons £170.00 Burial Register
 - b. Financial Year End Reports 31st March 2016
 - c. Audit Return - Signing of Annual Governance Statement
 - d. Audit Return -Signing of Annual Accounts Statement
- 12 **Planning & General Purposes Committee**
- a. To Receive Minutes of Planning & General Purposes Committee meetings held on 4th April and 3rd May
 - b. Update re Woodington Solar Farm - Cllr Clark
 - c. S106/CIL Developer contributions - consider facilities/open space projects
 - d. Neighbourhood Plan Working Party -
 - i. Update Cllr Sampson re 4th & 5th meetings 18th April & 16th May
 - ii. Consider Costs for use of Word Press Website & White Board & stationery
- 13 **Communication**
- a. Installation of New Notice Board at Wellow School - Update the Clerk
 - b. Newsletter September Edition

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- 14 Correspondence
a. To Receive list of Correspondence/Consultations
Received April/May 2016
- 15 Delegates Reports
- Confidential Business - to consider the exclusion of the press and public for the following item (16) on the grounds that, by reason of the confidential nature of the business, publicity would be prejudicial to the public interest.*
- 16 Staff Management
a. Clerk to update Members on Clerical Staff
i) Appointment of the New Clerk &
Admin Assistant
- 17 Future Meeting Dates
a. Date of next meeting
b. Dates of other meetings to be attended by
Councillors

Lorraine Wheeler (Mrs)
Clerk to the Council

Weds 18th May