

WELLOW PARISH COUNCIL

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WELLOW PARISH COUNCIL

AGENDA OF FULL PARISH COUNCIL MEETING TO BE HELD ON

Monday, 5th September 2016 - 7.15pm

Wellow Village Hall - Wellow Room

To: Cllr Gaye Chesterton-Kay (GC) (Chair), Cllr Ed Chesterton-Kay (EC), Cllr Alan Clark (AC), Cllr Caroline Evans (CE), Cllr Mike Jones (MJ), Cllr Sue Jones (SJ), Cllr John Sampson (JRS), Cllr John Saunders (JS), Cllr Harmeet Singh Brar (HB), Cllr Phil Stehr (PS).

Attending: Mrs Sharon Whitehouse (Clerk), Mrs Lorraine Wheeler (Locum Clerk)

Cc: (for information only): Cllr Gordon Bailey, Cllr Nick Adams-King, Cllr Roy Perry, Caroline Nokes MP, Romsey Police.

33 Apologies

- a. Welcome to new Councillor Trevor Grant

34 Declarations of Interest

35 Public Participation

36 District/County Councillors' reports

37 To Receive Minutes of the Annual Meeting and Full Council Meeting held on 23rd May and Full Council Meeting of 4th July 2016

38 Matters Arising from above at Chair's discretion (if not covered by agenda below).

39 Policy

- a. To Adopt Revised Terms of Reference for Planning & General Purposes and Policy & Staffing Committees 2016
- b. To Adopt Revised Standing Orders, Code of Conduct, Policies and Procedures, Asset Register, Insurance Cover, copies supplied to all Members of Policy & Staffing Committee
- c. To Adopt a Publication Scheme, draft supplied to Policy & Staffing Committee

40 Community & Environment

- a. Canada Common re Management Plan - Update Cllr Sampson re. resurfacing Monkeys Jump and Clearance of Ragwort
- b. Footpath 17 - Approve Cost of £2,250 (match funded by TVBC) for Drainage Works and Update on Maintenance Issues - Cllr Sampson
- c. Oak Trees Lower Common Road Recreation Ground - Update by the Clerk - For Decision
- d. Burial Ground - To Reconsider Request for Replacement Bench and Other General Maintenance Issues

- 41 Sports & Leisure
- a. Cricket Club - Update Cllr Jones re further quotes for equipment (\$106 request)
 - b. Cricket Pavilion - Update Cllr Gaye Chesterton-Kay
 - c. Lower Common Road Recreation Ground - Senior Residents Garden Update Cllrs Ed Chesterton-Kay and Singh Brar
 - d. Lower Common Road Play Area Annual ROSPA Inspection - Update Cllr Sue Jones re. proposed signage
 - e. Hatches Farm Trim Trail Annual ROSPA Inspection - update Cllr Caroline Evans
 - f. Hatches Farm Boundary Fencing - Update Cllrs Evans and Saunders
 - g. Sale of Ride On Mower - Update Cllr Gaye Chesterton-Kay

- 42 Finance
- a. To Receive Income and Expenditure Report for July & August 2016
 - b. Notice of Conclusion of Audit - successfully completed
 - c. To Approve New Clerk's Training at HALC for £75
 - d. To Approve Insurance Renewal Premium of £2,273.25 (year 2 of three year agreement expiring 2018)

- 43 Planning & General Purposes Committee
- a. To Receive Minutes of Planning & General Purposes Committee meetings held on 6th June, 20th June, 4th July and 1st and 22nd August
 - b. Neighbourhood Plan Working Party - Update Cllr Sampson

- 44 Communication
- a. Transfer of Hatches Farm Notice Board - Update
 - b. Review of Production of Newsletter and Distribution

- 45 Correspondence
- a. To Receive list of Correspondence/Consultations Received July and August

46 Delegates Reports

Confidential Business - to consider the exclusion of the press and public for the following item (16) on the grounds that, by reason of the confidential nature of the business, publicity would be prejudicial to the public interest.

- 47 Staff Management
- a. To Reconfirm the Appointment of an Admin Assistant for 10 Hours Per Week as Previously Agreed (see Confidential Minute No. 87, item 1)

- 48 Future Meeting Dates
- a. Date of next meeting
 - b. Dates of other meetings to be attended by Councillors