

WELLOW PARISH COUNCIL  
 MINUTES OF FULL PARISH COUNCIL MEETING HELD ON  
 Monday, 11<sup>th</sup> January 2016 - 7.15pm  
 Wellow Village Hall - Wellow Room

Attending: Cllr Angela Ratcliffe (AR) (Chair), Cllr Ed Chesterton-Kay (EC), Cllr Gaye Chesterton-Kay (GC), Cllr Alan Clark (AC), Cllr Caroline Evans (CE), Cllr Mike Jones (MJ), Cllr Sue Jones (SJ), Cllr John Sampson (JRS), Cllr John Saunders (JS).

In Attendance: Mrs Lorraine Wheeler (Clerk).

Cc: (for information only): Cllr Gordon Bailey, Cllr Nick Adams-King, Cllr Roy Perry, Romsey Police. No Members of the Public.

- 121 Apologies - Cllr Harmeet Singh Brar (HB), Cllr Phil Stehr (PS).
- 122 Declarations of Interest - None
- 123 Public Participation - None
- 124 District/County Councillors' reports
- a) Cllr Nick Adams-King - advised that the Revised Borough Local Plan has finally been approved by the Inspector and will be approved by TVBC at the next Full Council Meeting on 27<sup>th</sup> January and will then become the new Adopted Borough Local Plan. NAK confirmed that the application for Maurys Mount, will be in contravention of the New Borough Local Plan. Both he and Cllr Bailey have been delivering letters to residents, urging them to write further objections and this could be highlighted on the Parish Website. The application for the 115 houses on land at Romsey Road will be heard at Southern Area Planning Committee on 12<sup>th</sup> January and is second on the Agenda. LEW
- 125 To Receive Minutes of the Full Council Meeting 7<sup>th</sup> December 2015  
PROPOSED: Minutes of the Full Council Meeting held on 7<sup>th</sup> December 2015 were formally received.  
RESOLVED: Approved as a true and accurate record and signed by the Chair. All Members present agreed with some minor amendments to add Cllr John Sampson to minute numbers 110 and 118.
- 126 Matters Arising from above at Chair's discretion (if not covered by agenda below). None.
- 127 Policy
- a. Councillors Drop In Session 2<sup>nd</sup> and 4<sup>th</sup> Saturdays  
 12 noon - 2pm - Update Cllr Brar. Cllr Brar has advised the Clerk that he is no longer able to hold the drop in sessions. Cllr Gaye Chesterton-Kay covered the session on Saturday 9<sup>th</sup> January and offered to cover some future sessions, as did Cllrs Sampson and Evans. It was agreed that the sessions would be held on the first Saturday of the month from 10am - 12 noon. A rota will be arranged and distributed. The website, notice boards and newsletter will be amended to reflect the change. GG/JRS/CE  
 LEW
- 128 Community & Environment
- a. Canada Common Management Plan 2015/16 - the Clerk advised that the second phase of the gorse clearance had been completed this week. A meeting of the JRS/SJ/MJ/EC

environmental working group will be arranged to assess works to the Monkeys Jump access track and the Plantation Road Car Park, which also has many pot holes.

- b. **Canada Common Notice Board** - The Clerk suggested moving the position of the Notice Board to the rear of the car park near the access gate to the Common and it was agreed by all Members present to site it next to the opening side of the gate where it will be more visible. LEW
- c. **Canada Common** - The Clerk will investigate bylaws on the Common. LEW
- d. **Footpath 22 - re extending the length of boardwalk** - Awaiting report from HCC ROW officer Ongoing
- e. **Set Priority Footpath (ROW) Cutting List** - Cllr Sampson has offered to walk the footpaths to decide whether the priorities remain the same as last year. Deadline 1<sup>st</sup> February. All Members agreed to accept JRS recommendations. JRS
- f. **Burial Ground - Re Letter from A H Cheater re Soil Removal Fee** - Cllr Stehr provided a letter of response for discussion. All Members present agreed, the Clerk to send the letter of reply to Cheaters. LEW
- g. **Ditches - Residents Responsibilities** - Cllr Ratcliffe has made contact with the builder of the houses adjacent to Footpath 17 and awaits a response re ownership of the ditch. Other ditches including Gazing Lane are running freely at present. AR

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### Sports & Leisure

- a. **Cricket Club - To Consider the terms of the Lease 2016**  
Cllr Jones as CC Committee Club Treasurer advised that the lease would be discussed at the CC AGM at the end of January, but asked for agreement in principle to the changes to bar rules to allow refreshments including alcohol, to be sold to parents only of colts at their training sessions, to encourage usage and membership of the CC. MJ advised that the CC is considering installing Wifi and that he will be offering to take over full control and supervision of the bar. The majority of Members agreed in principle to the changes, but requested sight of the CCs accounts. MJ advised he would put this forward at the AGM and report at the next Full Council meeting on 1<sup>st</sup> February. Repairs to the changing room floors were discussed and the Clerk reminded all Members that the planning permission for the new pavilion expires at the end of July 2016. MJ
- b. **Lower Common Road Recreation Ground - Consider purchase of new dog bin or use green bin.** The Clerk reported that the lid of dog bin on the Gazing Lane side of the Recreation Ground is beginning to wear. TVBC advised this cannot be replaced and that the use of one of the green wheelie bins for dog waste to be collected free of charge on the fortnightly TVBC waste collection would be more cost effective. The Clerk will arrange for stickers for the bin. All Members present agreed. LEW
- c. **Consider installing a Dog Bin/Waste Bin near the Primary School** - The Clerk advised that the HCC Highways engineer would be advising where the best location to the

site bin would be. In the meantime the green wheelie bin for dual purpose could be installed at a cost of £176.00 with collection free of charge on the fortnightly TVBC waste collection.

**RESOLVED:** All Members present agreed and resolved to purchase an additional bin at a cost of £176.00.

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## Finance

- a. **To Receive Income and Expenditure Report for December 2015**

**RESOLVED:** That the schedules at Appendix 1 were received and agreed by all Members present.

- b. **Investment with Skipton Building Society - Reminder to Finance Committee Members to complete forms.** The Clerk advised that as she would be going to Bournemouth the next day for a Social Media Training Course, she could open the 12 month fixed rate bond with Skipton Building Society in Bournemouth, if Members supplied her with their identification and completed application form. Cllrs Sampson and Saunders complied.

JS/JRS/  
LEW

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## Planning &amp; General Purposes Committee

- a. **To Receive Minutes of Planning & General Purposes Committee meetings held on 7<sup>th</sup> & 17<sup>th</sup> December 2015**

**PROPOSED:** Minutes of the Planning & General Purposes Committee above be formally received.

**RESOLVED:** Approved as a true and accurate record and signed by the Chair. All Members present agreed.

- b. **Implementation of a Neighbourhood Plan - Update re first meeting** - The Clerk advised that a meeting has been arranged for Monday 25<sup>th</sup> January at 6.45pm in the Wellow Room and that an email had been sent to all interested parties. Several confirmations of attendance had already been received.

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## Communication

- a. **Installation of New Notice Boards** - the Clerk advised that the new notice boards were due to arrive later in the week and that Richard Farmer would be installing them in due course. LEW
- b. **Newsletter - March Edition** - The Clerk reminded Members that articles for the March Newsletter are required within next 7 days. LEW
- c. **Newsletter Delivery** - Members living in Brookfields, Buttons Lane and Crawley Hill had not received the Romsey & Wellow Gazette or Newsletter in December. The Clerk to investigate. LEW

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## Correspondence

- a. **To Receive list of Correspondence/Consultations Received December 2015**

1 HALC - Introduction of sector led body to appoint auditor for external audit Fee £300.00. Deadline to opt out extended to 31st March. Agenda for Feb 1<sup>st</sup> Meeting for resolution. Noted

- 2 DCLG - spending Review (for information) Noted
- 3 Romsey Community Services - Children's Fun Session Noted  
21st December, Village Hall, (Grant given) 18 attendees  
(for information) and positive feedback
- 4 Anonymous complaint re road name plate Ashton LEW  
'Close' should be 'Cross'. The Clerk advised that TVBC  
have ordered a replacement sign.
- 5 NALC - Community Infrastructure Levy Review. Noted  
Deadline 13th January.
- 6 Mayor of Test Valley Charity Appeal Event 4th Feb, JS  
the Golden Dragon, Andover. Cllr Saunders to attend.
- 7 Mayor of Test Valley 60s & 70s themed Dinner Sat Noted  
16th April at the Masonic Hall, Andover. No attendees.

- 134 **Delegates Reports**
- Cllr Clark - reported that he has written to Elizabeth Truss MP AC  
regarding the Woodington Solar Farm and awaits a reply. It is  
unknown when this application will come to Southern Area  
Planning Committee. To be advised.
- Cllr Ed Chesterton-Kay - advised that the new long handled EC  
latches must be manually moved to lock, and that he has  
tightened the self closers on both gates to ensure that they do  
not stay open. To be monitored.
- Cllr Sue Jones - carried out inspection of the Play Area and LEW  
Lower Common Road Recreation Ground and advised that the  
chain guards need replacing on the swings. The Clerk to deal.
- Cllr John Sampson - has visited the Buxton site which is now JRS  
very overgrown again. As it is too close to the road to be  
used for quiet seating, WPC could consider planting more  
trees or arrange further working parties. To be considered.

- 135 **Staff Management - See confidential minute.**

Confidential Business - to consider the exclusion of the press and public for the following item (135) on the grounds that, by reason of the confidential nature of the business, publicity would be prejudicial to the public interest.

- a. Clerk to update Members on Clerical Staff
- i) Update re the Employment of an Admin Assistant - applications received
- ii) Arrange Clerk's Annual Review

- 136 **Future Meeting Dates**
- a. **Date of next meeting**  
1<sup>st</sup> February Full Council and Planning & General Purposes Committee Meeting
- b. **Dates of other meetings to be attended by Councillors**  
12<sup>th</sup> January Southern Area Planning, 5.30pm at Crosfield Hall - All Members  
14<sup>th</sup> January NFALC - Cllr Alan Clark (TBC)

**The Meeting Closed at 8.55pm**

## Current Bank A/c

## Payments made between 01/12/2015 and 30/12/2015

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
10/12/2015	P. Reynolds	004144	350.00			4142	101	350.00	Audit 04/15 - 09/15
10/12/2015	Nightingale Groundcare Ltd	004145	3,859.20		643.20	4753	702	3,216.00	Gorse Clearance - Canada Commo
10/12/2015	Climbersway Tree Care Ltd	004146	108.00		18.00	4535	501	90.00	Remove fallen limb LC Rd Rec
10/12/2015	MLG Magazines Ltd	004147	54.00		9.00	4305	301	45.00	Delivery of News in Gazette
10/12/2015	Sembcorp Bournemouth Water	004148	156.47			4563	502	156.47	Hatches Farm Water 05.15-11.15
10/12/2015	SSE	004149	289.09		13.76	4510	501	223.80	Cricket Pav Elec Aug - Nov
						4562	502	51.53	Hatches Fm Elec Aug - Nov
10/12/2015	Verderers of the New Forest	004150	2,493.12			4760	702	2,493.12	Contribution to grazing scheme
15/12/2015	L Wheeler	004151	1,231.23		8.17	4100	102	1,164.86	Salary Dec 2015
						4102	102	12.36	Mileage Dec 2015
						4132	101	4.99	Refreshments/coffe
						4750	702	40.85	Gate Latches
23/12/2015	Sembcorp Bournemouth Water	004152	159.37			4563	502	159.37	May - Nov 2015 Water Useage
23/12/2015	Southern Water	004153	317.11			4512	501	317.11	Cricket Pav Waste Water
<b>Total Payments:</b>			9,017.59	0.00	692.13			8,325.46	