

WELLOW PARISH COUNCIL MEETING - MINUTES

19

Wellow Village Hall: Monday, 6th October 2014. 7.15pm to 10.15pm.

Wellow Room

Present: Alan Clark (AC), Tish Cochrane (TC), Mike Derrick (MD), Julie Jacobs (JJ), Jamie King (JK), Ray Noble (RN), Angela Ratcliffe (AR) (Chairman), John Saunders (JS), Phil Stenner (PS).

Attending: Cllr Gordon Bailey, Cllr Roy Perry, Lesley Weldon (Clerk) (LW) - Minutes.

Apologies: Mike Jones (MJ)

Cc. (for information only): Francis Feeney (FF), Cllr Tony Gentle.

Prior to the commencement of this meeting, Angela Ratcliffe made a presentation to Ray Noble in recognition of his 36 years' service to the Parish of Wellow. The Parish Council wish to thank him for his contribution and commitment to the Parish over all these years.

ITEM

ACTION

078 APOLOGIES

As above

079 DECLARATIONS OF INTEREST

None.

080 PUBLIC SESSION

No members of the public participated

081 POLICE REPORT

PCSO Jo Cole reported that, generally, very little crime to report:

- (i) Reports of someone damaging car windows in the Lockerley area with a catapult, with deliberate damage to the garage.
- (ii) Criminal damage had been reported on an individual car in Lockerley, but CCTV could not confirm the evidence.
- (iii) Lower Common Road Recreation Ground - no further incidents have been reported. The Behavioural contracts which are in force and agreed between Police, parents and children who were causing the problems, will be reviewed at Christmas.
- (iv) The bus shelter on A36/Whinwhistle Road junction has been damaged.
- (v) PCSO Cole asked that people be vigilant and report any incidents to Police by phoning 101.
- (vi) As a result of restructuring, Inspector Jackie Willson has been moved to the Police's Netley headquarters and District Inspector Paul Markham will be taking charge of daily policing operations across Test Valley. The number of Police stations in the Hampshire and Isle of Wight area has been reduced to 15 from a total of 155.

082 DISTRICT/COUNTY COUNCILLOR REPORTS

Cllr Gordon Bailey reported that:

- (i) TVBC offices Romsey (FMG) - renovations will be completed at the end of this month. CAB and Community Services will be incorporated.
- (ii) There has been a spate of fly tipping over the last two weeks, involving the dumping of asbestos sheeting. This needs to stop and the Public are asked to contact TVBC/Gordon Bailey with any information.
- (iii) People are reminded that they can still make claims for Community Tax relief and Government grants to TVBC concerning flooding damage sustained in the Winter 2013.

MD raised the issue of the Pizza van selling pizzas outside the Church on A36/Canada Road roundabout. GB agreed to raise the matter initially with Environmental Health.

Cllr Roy Perry reported that:

- (i) Finance - HCC will continue to aim for a zero change in council tax-keeping Hampshire as the lowest tax in the region.
- (ii) Broadband is now taking shape with new superfast broadband cabinets installed covering most of Romsey and Wellow. The cabinets should shortly go "live". Cllr Perry advised that the extra £9m invested by HCC and matched by Government should ensure 95%+ coverage of all parishes in the Romsey Extra Division.
- (iii) Education/Children's Services - Hampshire's Childrens Services was awarded "Good with Outstanding Features" following their recent OFSTED inspection. This is the highest award so far for any Children's Service in the country. Ofsted report for Wellow School is good, with SATS results being good again. Mountbatten School challenged the English GCSE results and 90 candidates' results have been upgraded. There is a vacancy for a LA Governor at Wellow & Awbridge. Cllr Perry would be interested to hear of any potential volunteers.
- (iv) Adult Services - Nightingale Lodge - all residents have been carefully re-accommodated. Plans for the new Extra-Care facility to serve Romsey and surrounding villages are now proceeding. HCC also looking at ways of co-operating with Romsey Community hospital to help guarantee its future and to get closer co-operation between Health and Adult Social Services
- (v) Highways and Environment & Flood Prevention - HCC Highways are actively working on arrangements to alleviate flood risks for the coming winter and are in close dialogue with Government Departments, Environment Agency, Police and Fire and Rescue as well as the Water Utility Companies. HCC will be taking a stronger line with landowners as regards keeping ditches and gulleys clear. Any Parish which does not have a local Flood Action Group or Flood Plan should contact HCC to help set one up.

083 MINUTES

RESOLVED: Minutes of the Full Council meeting held on 1st September 2014 be signed by the Chairman as a correct record.

Chair

084 MATTERS ARISING

JK raised the issue of Declaration of Interest and informed members that, as his son is self employed as a cricket coach and not an employee of the Cricket Club, he did not consider it appropriate to make any Declaration of Interest where Cricket Club financial matters are to be discussed. Members were in agreement that protocol and proper procedures should be followed in dealing with Council matters. In the interest of the Council, this should be done in unity. The Clerk should be contacted by members to clarify any matters, as opposed to the Monitoring Officer on an individual basis. Chair to write to FF.

Clerk/
Chair

085 ENVIRONMENT

- a) To consider quotations for the removal of deadwood from 2 oaks in the Recreation Ground, overhanging Lower Common Road. **RESOLVED:** to wait until the report is received from the Tree Survey before deciding on work.
- b) To consider the quotations received for regular tree surveys - Clerk advised that these should be done bi-annually in consultation with WPC insurers. **RESOLVED:** to accept the quotation from Arbor-Eco Consultancy for £689.00 + VAT, including mapping. LW
- c) Access to Lower Common Road Recreation Ground from private gates - Clerk to check any redress concerning bridges that have been erected over WPC
- d)

ditching, causing blockages and difficulty in clearing. (*note: At the Full Council meeting on 7th April 2014, WPC resolved to clear ditching twice a year between the Recreation Ground and the Gazings*).

LW

- e) Additional works required at Monkey Jump - **RESOLVED**: AR to liaise with Farwells concerning the diagram provided and that the supports are to the base of the grid, as opposed to the sides. AR
- f) Walk the Wellow Way 7th September 2014 - PS advised that there was a disappointing turnout. The twelve volunteers managed to walk 9 of Wellow's 22 footpaths for the report needed by HCC by the end of this month. The walk should be made an annual event. EnvWG
- g) Report from AC concerning the upkeep of Wellow. - AC circulated a picture of flower beds taken in France and asked if WPC would consider doing something similar at the entrance to the Village. Members raised concerns about how the upkeep would be maintained. AC advised that the Highways Agency are to take up the '40' marks on A36. **RESOLVED**: AC to approach Highways about the maintenance of the A36/Lower Common Road roundabout. To sow self-seeding poppies around the War Memorial area. AC/PS

086 HIGHWAYS

- a) Slab Lane/Tutts Lane motor vehicle access - This was raised as a concern by Members.

087 SPORTS AND LEISURE

- a) The proposals of the Cricket Club concerning payment of 2014/2015 lease agreement - members considered the report by the Pavilion Working Group. **RESOLVED**: That the lease payment of £1,000.00 is to be paid and to defer the reimbursement of remaining utility costs until May 2015, when the lease agreement will be reviewed. Clerk to advise CC. LW
- b) Fire in the visitors area of the Cricket Pavilion during September 2014 - Clerk reported that she had contacted the WPC insurance company (Came and Co./Aviva), which have agreed that a claim is appropriate. Asprea, the agent for Aviva, have confirmed 2 options: (i) Asprea collect the policy excess and appoint their supplier to complete all repairs. (ii) WPC appoint our own supplier/s and ask them to quote on a like for like basis, which Asprea will then review their costs and if they are reasonable, will settle the claim with WPC directly less the policy excess. **RESOLVED**: To agree that Asprea do the work and WPC pay them the £250.00 excess. LW
- c) Maintenance of Hatches Farm car park entrance - **RESOLVED**: to obtain quotations to even out the potholes. LW
- d) Quotations for fire alarm installation for Hatches Sports Pavilion - **RESOLVED**: Clerk to confirm with WPC insurers if a fire alarm installation is a legal requirement. If so, to accept the quotation from Griffin Fire & Training Ltd for £310.00 + VAT LW

088 FINANCE

- a) Income and Expenditure report September 2014 - **RESOLVED**: That the schedule (Appendix 1) was received, agreed and endorsed by Members. Clerk advised that the payment of £2,242.00 in relation to WPC insurance premium is the second year's payment of a 3 year agreement.
- b) CPRE donation request - **RESOLVED**: not to make any further donation.
- c) Budget requirements 2015/2016 - Clerk requested suggestions within the next two weeks, as there will be a meeting of the Finance Working Group in November 2014 to make recommendations for this budget. ALL

- 089 **PLANNING**
 a) **RESOLVED:** Minutes of the meetings held on 1st September be signed by Chair as a correct record. Chair
- 090 **POLICY**
 a) Agreed meeting dates for 2015 were presented by the Clerk, who advised that the Village Hall could not accommodate the April and May dates. **RESOLVED:** Members agreed amendments from 7th to 8th April and from 5th to 6th May 2015. LW
- 091 **COMMUNICATION**
 a) Remembrance Sunday, 9th November 2014 - Clerk asked for contributions to refreshments from Councillors and any volunteers to run teas and coffees at the Village Hall. Please let the Clerk know if you can help. ALL
- 092 **CORRESPONDENCE**
 a) List of correspondence/consultations for September 2014 received & noted by members - items of interest available to members as required. LW
- 093 **DELEGATES REPORTS**
 a) PS advised he will be attending the Roke Manor Liaison Panel on 17th October 2014. Sand and gravel extraction will be discussed.
 b) Lengthsman Scheme - PS reported that the Lengthsman, Mr Kevin Bennett, started work today (6th October). He worked on footpath 17 and PS was very impressed with his work.
- Confidential business - **RESOLVED:** to exclude the press and public for item 094 below, on the grounds that, by reason of the confidential nature of the business, publicity would be prejudicial to the public interest.
- 094 a) Staff Management. **RESOLVED:**
 (i) Clerk to continue to monitor performance of Grounds Maintenance Operator.
 (ii) The recruitment process for a Clerk/RFO replacement to commence, with a view to interviews in early November and commencement in early January 2015 (Appendix 2).
- 095 **DATES OF FUTURE MEETINGS**
 a) Planning & General Purposes Committee and Full Council meeting - Monday, 3rd November 2014.
 b) Roke Manor Liaison Panel - 17th October 2014.

Public participation at this meeting: Four members of the Public attended.

Date: 03/10/2014

Wellow Parish Council 2014/2015

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Time: 10:53

Cash Book No : 1

User : LAW

Current Bank A/c

Receipts received between 02/09/2014 and 05/10/2014

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Banked on : 08/09/2014		680.00						
500097	Mr R Cornes	115.00			1800	801	115.00	Memorial KC & EM Cornes
500097	Wellow Youth Football Club	565.00			1550	502	515.00	50% Lease Payt
					1552	502	50.00	50% Lease Payt
Banked on : 01/10/2014		243.62						
500098	Wellow Youth Football Club	53.62		2.55	1551	502	51.07	Electricity May-Aug 2014
500098	A H Cheater Ltd	125.00			1800	801	125.00	Interment E.95 D E Wood
500098	I J Timmis	65.00			1800	801	65.00	Memorial Inscr E.18 Timmis
Total Receipts :		923.62	0.00	2.55			921.07	

Current Bank A/c

Payments made between 02/09/2014 and 05/10/2014

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
03/09/2014	Hants Assoc of Local Councils	3914	605.00			4148	101	605.00	Affiliation Fees HALC 2014/15
03/09/2014	Wellow Village Hall	3915	250.00			4300	301	250.00	WVH Grant request 2014/2015
08/09/2014	Test Valley Borough Council	3916	1,453.69		242.28	4565	502	498.88	Grounds Mtce Contract 2014
						4530	501	712.53	Grounds Mtce Contract 2014
08/09/2014	Southern Electric	3917	373.69		17.79	4562	502	51.07	Electricity 31.05 - 22.08.2014
						4510	501	304.83	Electricity 31.05 - 22.08.2014
08/09/2014	Test Valley Borough Council	3918	3,739.39			4143	101	3,739.39	By Election 10.07.2014
08/09/2014	Jeffrey Benham	3919	20.00		3.33	4215	201	16.67	Mach Petrol w/e 06.09.2014
09/09/2014	Broker Network Ltd	3920	2,242.00			4140	101	2,242.00	Insurance Premium 2014
10/09/2014	Land Registry	3921	8.00			4144	101	4.00	Index Map Wellow Burial Ground
						4144	101	4.00	Index Map Hatches Sports Field
12/09/2014	Hampshire County Council	3922	48.14		8.02	4210	201	10.99	Litter picker & sacks
						4134	101	12.49	Photocopy paper
						4135	101	6.23	Envelopes C4
						4135	101	6.12	Envelopes C5
						4135	101	3.03	Laminator pouches
						4135	101	1.26	Flush cut folders
12/09/2014	Jeffrey Benham	3923	20.00		3.33	4215	201	16.67	Petrol Machinery w/e 13.09.14
12/09/2014	Lesley Weldon	3924	1,140.50			4102	102	6.18	Clerk Travel Sept 2014
						4100	102	1,134.32	Clerk Salary Sept 2014
12/09/2014	Lesley Weldon	3924A	7.89		0.80	4132	101	3.99	Clerk Exp Sept 2014 - Label Re
						4125	101	3.10	Clerk Exp Sept 2014 - Stamps
25/09/2014	Jeffrey Benham	3925	20.00		3.33	4215	201	16.67	G'Man ExpPetrol w/e 25.09.2014
01/10/2014	Jeffrey Benham	3926	392.30			4108	102	42.90	G'Man Travel Sept 2014
						4106	102	349.40	G'Man Salary Sept 2014
01/10/2014	R.C.Biddlecombe	3927	70.00			4700	701	12.73	Sign Fixing Various Common
						4803	801	6.36	Sign Fixing Various Burial Gr
						4565	502	6.36	Sign Fixing Various Car Park
						4530	501	44.55	Sign Fixing Various Rec
Sub Total Carried Forward			10,390.60	0.00	278.88			10,111.72	

Date: 03/10/2014

Wellow Parish Council 2014/2015

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Cash Book No : 1

User : LAW

Current Bank A/c

Payments made between 02/09/2014 and 05/10/2014

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
01/10/2014	ABC Fire Protection	3928	208.80		34.80	4160	101	174.00	Fire Equip Service/Test
01/10/2014	Hampshire County Council	3929	218.44		36.41	4700	701	38.03	Various Signs x 2
						4803	801	16.00	Various Signs x 1
						4565	502	16.00	Various Signs Car Park x 1
						4530	501	112.00	Various Signs in Rec x 7
01/10/2014	Information Commissioner	3930	35.00			4148	101	35.00	Data Protection Reg 2014
01/10/2014	Hatches Farm	3931	190.00			4205	201	190.00	Equip St Oct - Dec 2014
01/10/2014	TLC Online	3932	90.00			4305	301	90.00	Website Mtce Aug - Oct 2014
01/10/2014	Direct tec UK Ltd	3933	47.35		7.89	4134	101	39.46	Copier Rental Jun - Sep2014
01/10/2014	Angela Ratcliffe	3934	166.00			4137	101	166.00	Chairman's Allowance 2014/2015
01/10/2014	H M Revenue and Customs	3935	1,139.53			4101	102	789.37	Emp Tax/NI Q2 July - Sep 2014
						4107	102	350.16	Emp Tax/NI Q2 July - Sep 2014
Total Payments :			12,485.72	0.00	357.98			12,127.74	