

WELLOW PARISH COUNCIL  
 MINUTES OF FULL PARISH COUNCIL MEETING  
 Monday, 6<sup>th</sup> July 2015 - 7.15pm to 9.10pm  
 Wellow Village Hall - Wellow Room

Present: Cllr Angela Ratcliffe (AR) (Chair), Cllr Alan Clark (AC), Cllr Mike Jones (MJ), Cllr John Saunders (JS), Cllr Harmeet Singh Brar (HB)  
 Attending: Mrs Lorraine Wheeler (Clerk). Ten members of the public attended.  
 Cc: (for information only): Cllr Gordon Bailey, Cllr Nick Adams-King, Cllr Roy Perry, Romsey Police. 12 members of the public.

35 Apologies - Cllr Perry

36 **Declarations of Interest** - Cllr Jones declared an interest in item 42a and 43a. Cllr Clark declared an interest in item 42a.

37 **Public Participation** - Mr David Cousins spoke regarding the speed of traffic in Romsey Road and the possibility of a footpath from Whinwhistle Road to the Wellow Primary School.

38 **Police Report** - None provided although many email alerts are showing an increase in burglaries in the Parish and in Awbridge.

39 **District/County Councillors' reports** - Cllr Adams King reported:
 

- The application for Cedadore had been refused due to over development
- HCC have a grant fund available for small highways improvements
- The Gladman Public Consultation could be used to tease out opposition
- Both Wellow and Awbridge Schools have full reception classes.

40 **To Receive Minutes of the Full Council Meeting** held on 1<sup>st</sup> June 2015

**PROPOSED:** Minutes of the Full Council meeting held on 1<sup>st</sup> June 2015 were formally received.

**RESOLVED:** Approved as a true and accurate record and signed by the Chair. All Members present agreed.

41 **Matters Arising** from above at Chair's discretion (if not covered by agenda below). None.

42 **Policy**

a. **To Consider Applications for Councillor Vacancies**

See Appendix 1 attached

b. **To Consider and Adopt Policy for Future Co Option**

The Clerk to write up as a policy the procedure used.

LEW

c. **To Review Standing Orders (inc. new LGA Religious Observances etc. Act 2015 & amendment re Receiving Agenda via email as agreed on 18.05.2015), Financial Regulations, Code of Conduct, Policies and Procedures, Asset Register, Insurance Cover, as supplied to all Members. All Members agreed to delay until September meeting to give new Members a chance to read.**

All  
Members

43 **Community & Environment**

a. **To Approve Lease for the cricket pavilion May 2015/16 -**

**Update MJ A BBQ** was arranged at short notice and Council Members, invited however all had previous engagements and could not attend. MJ requested a meeting be convened over the summer prior to the September meeting to discuss the clause re the opening of the Bar. LEW

- b. **To Consider Tenders for Grounds Maintenance Contract**  
Only one tender has been received for the above contract of the five contractors it was sent to and having publicised the tender on the Council's website. In retrospect it was perhaps the wrong time of year however the contract will be reviewed in November 2016. Nightingale Groundcare Ltd were appointed having provided a reasonable tender and very professional service since March at short notice. LEW
- c. **To Consider Implementing a Dog Control Order**  
The Clerk has received legal advice that this order has now been repealed by the Anti-Social Behaviour, Crime & Policing Act 2014. This has to be made by the Borough not Parish Council. The Clerk has requested advice from TVBC. LEW
- d. **To Consider NF Dogs Forum Newsletters and Questionnaire link to WPC website.** All Members agreed. LEW
- e. **Review of work required under Canada Common Management Plan 2015 - AB.** AB has agreed to look at the work required on the Common as this needs to be scheduled over the summer for work in the Autumn. AB
- f. **To Consider Quotations for Work to Footpaths 17/18 re Lengthsman Scheme.** One quotation was received however all Members agreed that this should be carried out under the Lengthsman scheme to make use of the Grant. LEW
- g. **Update re Tree Adjacent to 36 Gurnays Mead - MJ.** MJ advised that the maps provided by TVBC were inconclusive. It was agreed that the Clerk have the tree surveyed and a quotation for any work and request under FOI from TVBC who maintained the tree in the 1970s. LEW

44

**Sports & Leisure**

- a. **To Consider Review and Renewal of Wellow Youth Football Club Lease.**

**PROPOSED:** to increase the lease by 3%.

**RESOLVED:** All Members present agreed the new lease will be £1060.00 for 2015/2016 period. The Clerk advised that the water bill was high again and it was suggested that the tap in the public toilet is changed to limit the water flow. All members present agreed. LEW

45

**Finance**

- a. **To receive Income and Expenditure Report for June 2015 (appendix 2).**

**RESOLVED:** That the schedule (Appendix 2) was received and agreed by all Members present.

- b. **Fixed Term Reinvestment of £80,000 - Update following 8<sup>th</sup> July.** The Clerk and Cllr Saunders are to attend a meeting with CCLA on 8<sup>th</sup> July and will report to September meeting. LEW/JS
- c. **To Review Burial Ground Fees.** All Members present reviewed and agreed new fees (Appendix 3).
- d. **To Consider Grant Applications for July Received by 15.06.15.** Wellow Short Mat Bowls Club has requested a grant towards new mats which will cost £3600.00.



How can we address the issue of speeding? This was discussed and agreed to ask HCC for a speed survey. 11  
LEW

#### Public Consultations

1. Paul Airey Maurys Mount, Slab Lane Noted
2. Gladman Land South of Romsey Road Noted
3. New Forest District Council Sustainability Appraisal HB/AC  
Scoping Report deadline 3rd August 2015. HB & AC  
agreed to look into and report.

#### Invitations

1. Mountbatten School Invitation - Summer Concert HB  
Wednesday 1st July - HB Attending
2. St Margaret's Church Invitation - 800th Anniversary AR/GC/  
Service and buffet lunch Sunday 26th July 10.30am JS
3. Mayor of Test Valley Invitation - Spanish Fiesta & MJ/SJ  
tapas evening 16th August 6pm - The Lunar Hare -  
Andover

#### 50 Delegates Reports

Cllr Saunders attended the TVAPC meeting and reported that of 59 Parishes there were only 10 attendees. It was decided that only 3 meetings would be held per year. Only 6 Parishes had uncontested elections.

Cllr Ratcliffe reported that she has sold all of the maintenance equipment by auction on eBay, with the exception of the Ride On Mower which remains advertised on eBay at present and is currently at the repairers. The container at Hatches Farm has now been cleared.

**Confidential Business - to consider the exclusion of the press and public for the following item (51) on the grounds that, by reason of the confidential nature of the business, publicity would be prejudicial to the public interest.**

#### 51 Staff Management

- a. Clerk to update Members on Clerical Staff
  - i) Consider 3/5<sup>th</sup> Pension Gratuity - Lesley Weldon
  - ii) Confirm completion of 6 months probationary period - Lorraine Wheeler

#### 52 Future Meeting Dates

- a. Date of next meeting - Planning & General Purposes Committee 3<sup>rd</sup> August
- b. Dates of other meetings to be attended by Councillors:  
8/7/15 HB HALC Boundary Review, Eastleigh  
10/7/15 JS & LW CCLA Nursling Village Hall  
14/7/15 LW LCAS H&S Seminar, Whiteley  
16/7/15 HB & AC NFNPA ALC Meeting, Lymington

---

Clerk to the Council: LORRAINE WHEELER, Wellow Parish Council, Parish Office, Village Hall, Buttons Lane, West Wellow, Hants SO51 6BR. Telephone: 01794 323275, Email: [wellowparish@btconnect.com](mailto:wellowparish@btconnect.com)

---

## **COUNCILLOR VACANCIES**

**TO BE CONSIDERED AT THE FULL MEETING ON 6<sup>TH</sup> JULY 2015**

### **List of applicants**

**NB. Voting by a show of hands only. Any request for feedback must be referred to the Clerk in writing. There will be no discussion at the meeting.**

|  | <b>For</b> | <b>Against</b> | <b>Abstained</b> |
|--|------------|----------------|------------------|
| 1. Gaye Chesterton Kaye  | 5          | 0              | 0                |
| 2. Nikhil Daas   | 0          | 4              | 1                |
| 3. Caroline Evans  | 4          | 1              | 0                |
| 4. Francis Feeney  | 2          | 3              | 0                |
| 5. Joanne Ford   | 0          | 4              | 1                |
| 6. Sue Jones   | 4          | 0              | 1                |
| 7. Mike Maltby   | 1          | 4              | 0                |
| 8. Philip Stehr  | 5          | 0              | 0                |
| 9. Lesley Weldon – NB Withdrawn until after period of notice served. |            |                |                  |

New Members were asked to call into the office for Acceptance of Office and other forms to complete. Members will take up office at the next Full Meeting at which they are present. The next Full Meeting of the Council will be held on 7<sup>th</sup> September and there will be a Planning and General Purposes Meeting on 3<sup>rd</sup> August to which they are welcome as a member of the public.

## List of Payments made between 01/06/2015 and 30/06/2015

| <u>Date Paid</u>      | <u>Payee Name</u>             | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u>      |
|-----------------------|-------------------------------|------------------|--------------------|-----------------------|--------------------------------|
| 01/06/2015            | Nightingale Groundcare Ltd    | 004055           | 1,708.22           | 06/07/15              | Grounds Maintenance May        |
| 04/06/2015            | Mr M Jones                    | 004056           | 105.65             | 06/07/15              | Paint for Roundabout LCR Rec   |
| 04/06/2015            | Rent A Nerd (Southampton)     | 004057           | 45.00              | 06/07/2015            | Computer software & laptop     |
| 08/06/2015            | Kevin Bennett                 | 004058           | 65.00              | 06.07.2015            | Infill under bench Canada Comm |
| 08/06/2015            | Angela Ratcliffe              | 004059           | 195.00             | 06.07.2015            | Chariman's Allowance           |
| 09/06/2015            | Sembcorp Bournemouth Water    | 004062           | 58.50              | 06/07/15              | Hatches Farm                   |
| 15/06/2015            | Lesley Weldon                 | 004060           | 266.87             | 06.07.2015            | June Salary                    |
| 15/06/2015            | L Wheeler                     | 004061           | 995.57             | 07.06.2015            | June Salary & Mileage          |
| 25/06/2015            | Hampshire County Council      | 004063           | 29.98              | 06/07/15              | Stationery                     |
| 25/06/2015            | R.C.Biddlecombe               | 004064           | 30.00              | 06/07/15              | Clean 2 benches on Rec         |
| 25/06/2015            | SSE                           | 004065           | 198.94             | 06/07/15              | Electricity                    |
| 25/06/2015            | Sembcorp Bournemouth Water    | 004066           | 45.48              | 06/07/15              | Water - Crciket Pavilion       |
| 25/06/2015            | Test Valley Borough Council   | 004067           | 24.10              | 06/07/15              | Election Charges               |
| 25/06/2015            | R.D.F. Building & Maintenance | 004068           | 63.00              | 06/07/15              | Install Parish Notice Board    |
| 25/06/2015            | Wellow Village Hall           | 004069           | 300.00             | 06/07/15              | Ground Rent & Insurance        |
| 30/06/2015            | HMRC                          | 004070           | 414.44             | 06/07/2015            | Tax & NI                       |
| <b>Total Payments</b> |                               |                  | <u>4,545.75</u>    |                       |                                |

## Current Bank A/c

Receipts received between 01/06/2015 and 30/06/2015

## Nominal Ledger Analysis

| <u>Receipt Ref</u> | <u>Name of Payer</u>           | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|--------------------|--------------------------------|------------------------|------------------|--------------|------------|---------------|-----------------|---------------------------|
|                    | Banked on : 25/06/2015         | 738.00                 |                  |              |            |               |                 |                           |
| 500215             | Various                        | 738.00                 |                  |              | 1550       | 502           | 20.00           | Use of Hatches Farm by    |
|                    |                                |                        |                  |              | 1800       | 801           | 510.00          | G of ERB E L Deighton     |
|                    |                                |                        |                  |              | 1800       | 801           | 141.00          | Burial John Deighton      |
|                    |                                |                        |                  |              | 1800       | 801           | 67.00           | Memorial N & V White      |
|                    | Banked on : 30/06/2015         | 201.90                 |                  |              |            |               |                 |                           |
| 500216             | Wellow & Plaitford Cricket Clb | 201.90                 |                  | 7.44         | 1501       | 501           | 148.98          | Electricity               |
|                    |                                |                        |                  |              | 1506       | 501           | 45.48           | Water                     |
| Total Receipts:    |                                | 939.90                 | 0.00             | 7.44         |            |               | 932.46          |                           |