

WELLOW PARISH COUNCIL MEETING - MINUTES

34

Wellow Village Hall: Monday, 2nd February 2015. 7.15pm to 9.10pm.

Wellow Room

Present: Tish Cochrane (TC), Mike Derrick (MD), Julie Jacobs (JJ), Mike Jones (MJ), Ray Noble (RN), Angela Ratcliffe (AR) (Chairman), Phil Stenner (PS).

Attending: Cllr Gordon Bailey, Lorraine Wheeler (Clerk) (LEW) - Minutes.

Apologies: Alan Clark (AC), Francis Feeney (FF), Jamie King (JK), John Saunders (JS), Cllr Roy Perry,

Cc. (for information only): Cllr Tony Gentle, Cllr Roy Perry, Lesley Weldon (Deputy Clerk), Romsey Police

| <u>ITEM</u> | | <u>ACTION</u> |
|-------------|--|---------------|
| 143 | APOLOGIES As above | |
| 144 | DECLARATIONS OF INTEREST None | |
| 145 | PUBLIC PARTICIPATION No members of the Public attending wished to speak. | |
| 146 | POLICE REPORT PCSO Jo Cole reported that: <ul style="list-style-type: none">(i) There had been a burglary in Dunbridge on Saturday afternoon where the back door was kicked open and the intruder was found upstairs by the occupier and one in Woodley also during the day. A footprint was found that matched some dwelling breaks in Andover. Please be aware and make your property look lived in. Three pairs of expensive wellington boots were stolen in Wellow from the property doorstep.(ii) Braishfield Shop at the Village Hall had £200 cash stolen overnight from their safe.(iii) Good results were reported from the BOSA visit. Vehicles seized had red diesel present - there is an on the spot fine of £500.(iv) Fly tipping in Foxes Lane - be vigilant and record vehicle registration numbers if possible and report. | |
| 147 | DISTRICT/COUNTY COUNCILLOR REPORTS TVBC Cllr Gordon Bailey reported that: <ul style="list-style-type: none">(i) The TVBC Gypsy & Traveller Development Plan Document is out for consultation until Friday 20th March. The sites in Wellow are: 3 additional sites in Gardeners Lane and the 5 in Scallows Lane already in situ. There are no further sites proposed in Wellow, however there are some proposed in Bunny Lane and in North Baddesley and Andover.(ii) Community Cash Scheme - Have Your Say grants up to £2000 are available, deadline Monday 23rd February please advertise on the Parish Website.(iii) GB still has money available from a small budget for local Wellow groups, please put them in touch. | LEW |
| 148 | RECEIVE AND APPROVE MINUTES PROPOSED: Minutes of the Full Council meeting held on 12 th January 2015 were formally received. RESOLVED: Approved as a true accurate and record and signed by the Chairman. All Members present agreed. | Chair |

149 MATTERS ARISING FROM THE ABOVE

None

150 COMMUNITY AND ENVIRONMENT

- a) To receive a presentation by: Aaron Smith, Fowler Architecture & Planning Ltd who have been instructed by a local landowner in respect of evaluating the suitability of their site for a residential development. A plan was supplied identifying the location of the site on Crawley Hill (A36) shown edged in red. This is a very new project and no information on the layout or design was available at this stage, today is a fact finding mission to discover if there is any need for small houses, bungalows, employment or local facilities. Mr Smith is aware that there are currently 33 households registered with TVBC for affordable housing in Wellow. Members advised that two other enquiries had also been received recently quoting the same 33 registered households and that they were far from endorsing any additional housing in the Village. This site is particularly unsuitable due to highway concerns re access from the A36. Mr Smith will take the WPC comments back to his client.
- b) Update re Buxton Field Working Party held on 24th January. PS advised that 10 people in all attended and a risk assessment and tools were provided by Angela Peters (AP). AR provided refreshments. Some woodland was cleared and brambles from the Meadow, however this is just the beginning. A further working party was suggested before the end of March on a Saturday or Sunday. AP had many suggestions, but would not be able to attend another working party, although she is prepared to lend her tools, however as she lives in Lymington someone would have to collect them. Some of the work can be managed on a voluntary basis however, a chainsaw is required to cut some self-seeded trees and using the Lengthsman was suggested. Installing bird and bat boxes was suggested along with planting bluebells and snowdrops but AP advised to wait until next year to see what grows. One volunteer offered his time, however the Clerk advised that the PC cannot allow a lone volunteer on the site. PS
- c) Dog Fouling. The Clerk supplied an example of a poop bag dispenser at a cost of £79.00 plus VAT plus bags @ £13.26 plus VAT per thousand. PS thought it would be abused as youths could pull out the bags and litter them around the Common. This would be a hazard to the ponies, cattle and the wildlife. In addition a Member of the Council would be required to check and refill it regularly and pick up any bags strewn on the Common. The Common was not deemed a suitable area for a dispenser. Most dog owners are very responsible, it is the multiple dog walkers who cannot supervise what many dogs are doing at once. It was thought there is no legislation to pick up poop on forestry land only on paths. **RESOLVED:** It was resolved (i) not to install a dispenser on the Common and (ii) the Clerk was asked to investigate NFNPA byelaws. LEW

151 POLICY

- a) 7th May 2015 Elections - Parish Council Transitional Process. The Clerk advised that an email had been sent to all Members containing the timetable for the process of the elections. When the nomination forms have been received by the Clerk from TVBC, she will notify all Members. These forms must be completed by the applicant with a proposer and seconder from within the Parish and returned either in person or by another person or nominated candidate. They cannot be delivered by post, as they will not be accepted by TVBC. Completed forms must be received by TVBC in Andover by Thursday 9th April at 4pm.

152 FINANCE

- a) Income and Expenditure report January 2015: **RESOLVED:** That the schedule (Appendix 1) was received and agreed by all Members present.
- b) To receive expenses against budget and bank reconciliation quarter ending 31st December 2014 - **RESOLVED:** To accept reconciliation as at Appendix 2. All Members present agreed.
- c) To receive details of fixed term investment £80,000 for six months at Appendix 3.
- d) To receive Financial Risk Assessment as prepared by the Clerk and the Internal Auditor for 2014/15 at Appendix 4. Recommendations noted. **LEW**
- e) To consider Clerk's training HALC Clerks Annual Conference at a cost of £60.00 plus VAT and Audit/Elections Update £35.00 plus VAT. **RESOLVED :** Agreed by all Members present the Clerk to attend both.
- f) To consider expenditure in relation to New Councillor training following the elections. HALC £300.00 plus VAT. **RESOLVED:** All Members present agreed and asked the Clerk to arrange the training for mid-June to allow new Councillors to settle in. A maximum of 16 delegates are allowed so that spare places will be offered to other Councils at a pro rata cost. **LEW**

153 PLANNING & GENERAL PURPOSES COMMITTEE

No meeting held on 12th January 2015.

- a) **PROPOSED:** To support Mr Liguoni's street trading license application which had been received too late for the agenda and was considered under correspondence. The majority of Members present at the Full Council meeting of 12th January minute ref. 138 (ii) had agreed to support the application as there is very little in the line of take away food service available in the Village. **RESOLVED:** Agreed to support the application by five out of seven Members present.

154 COMMUNICATION

- a) **Update re presentation at the Annual Parish Meeting**
 - (i) The Clerk advised that many emails had been received from local groups accepting the invitation to display information. Lesley Weldon (LW) is dealing with this on the Clerk's behalf. **LW/LEW**

155 CORRESPONDENCE

- a) List of correspondence/consultations for January 2015 received & noted by members - items of interest available to members as required.
 - (i) Email from Ashley Browning regarding the future of the Wellow Pharmacy and a questionnaire that customers are being asked to complete. All Members present agreed that the Clerk should write a letter of support to the Pharmacy. **LEW**
 - (ii) Invitation to all Members from St Margaret's Church to the opening of the 800th Anniversary celebrations on Saturday 7th March at 11am. The Clerk to RSVP when numbers are confirmed. **LEW**

156 DELEGATES REPORTS

- a) MD attended a meeting of the North East Quadrant which included discussion on Enforcement and Communications. In respect of the latter, the National Park was devising a residents' welcome pack which could be used by parishes. Members concluded that WPC already offer a lot of information on the Parish Website which is available to anyone interested in the Parish.

Confidential business - **RESOLVED:** to exclude the press and public for item 157 below, on the grounds that, by reason of the confidential nature of the business, publicity would be prejudicial to the public interest.

157 STAFF MANAGEMENT

- a) The Clerk to update Members on grounds staff.
- b) Highways Sites Warden Appointment.

LW/LEW

158 DATES OF FUTURE MEETINGS

- a) Planning & General Purposes Committee meeting - Monday, 2nd March 2015.
- b) Full Council meeting - Monday, 2nd March 2015.
- c) Cllr Clark is attending a meeting with Claire Seymour from Aster Communities with the Clerk on Wednesday, 4th February 2015.
- d) Cllrs Derrick and Noble are attending the TVAPC meeting on Thursday, 12th February 2015. They advised that this Committee may be folding due to lack of attendance.

AC/LEW

MD/RN

Public participation at this meeting: Five members of the Public attended.

Date: 27/02/2015

Wellow Parish Council 2014/2015

Page No: 1

Time: 10:13

Cash Book No : 1

User : LAW

Current Bank A/c

Payments made between 03/02/2015 and 01/03/2015

Nominal Ledger Analysis

| <u>Date</u> | <u>Payee Name</u> | <u>Cheque</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Details</u> |
|-------------------------|-------------------------------|---------------|---------------------|--------------------|--------------|------------|---------------|-----------------|-----------------------------------|
| 16/02/2015 | TLC Online | 3996 | 90.00 | | | 4305 | 301 | 90.00 | Web maintenance Nov 14- Jan 15 |
| 16/02/2015 | Hatches Farm | 3997 | 190.00 | | | 4205 | 201 | 190.00 | Equipment Storage Jan-Mar 15 |
| 16/02/2015 | L Wheeler | 3998 | 982.74 | | | 4125 | 101 | 2.92 | Postage |
| | | | | | | 4102 | 102 | 7.48 | Clerks Travel |
| | | | | | | 4100 | 102 | 972.34 | Salary February 2015 |
| 16/02/2015 | Lesley Weldon | 3999 | 271.26 | | | 4132 | 101 | 4.39 | Coffee |
| | | | | | | 4100 | 102 | 266.87 | Salary February 2015 |
| 16/02/2015 | Jeffrey Benham | 4000 | 384.59 | | | 4215 | 201 | 10.00 | Petrol for machinery |
| | | | | | | 4108 | 102 | 24.05 | Groundsmans Travel |
| | | | | | | 4106 | 102 | 350.54 | Salary & Holiday Pay Feb 2015 |
| 25/02/2015 | Hants Assoc of Local Councils | 4001 | 42.00 | | 7.00 | 4119 | 102 | 35.00 | Clerks Training 09.02.2015 |
| 27/02/2015 | P. Reynolds | 4002 | 175.00 | | | 4142 | 101 | 175.00 | Int Auditor 11/14 - 01/15 |
| Total Payments : | | | 2,135.59 | 0.00 | 7.00 | | | 2,128.59 | |

Date: 27/02/2015

Wellow Parish Council 2014/2015

Page No: 1

Time: 10:14

Cash Book No :

User : LAW

Receipts received between 03/02/2015 and 01/03/2015

Banked on :

0.00

0.00

0.00

Total Receipts :

0.00

0.00

0.00

0.00