

WELLOW PARISH COUNCIL MEETING - MINUTES

27

Wellow Village Hall: Monday, 1st December 2014. 7.25pm to 9.30pm.

Wellow Room

Present: Alan Clark (AC), Tish Cochrane (TC), Mike Derrick (MD), Francis Feeney (FF), Angela Ratcliffe (AR) (Chairman), John Saunders (JS), Phil Stenner (PS).

Attending: Cllr Gordon Bailey, Lesley Weldon (Clerk) (LW) - Minutes.

Apologies: Julie Jacobs (JJ), Mike Jones (MJ), Ray Noble (RN), Jamie King (JK).

Cc. (for information only): Cllr Roy Perry, Cllr Tony Gentle.

<u>ITEM</u>		<u>ACTION</u>
112	APOLOGIES As above	
113	DECLARATIONS OF INTEREST None	
114	PUBLIC SESSION No members of the Public attending wished to speak.	
115	POLICE REPORT No PCSO attended.	
116	DISTRICT/COUNTY COUNCILLOR REPORTS Cllr Gordon Bailey reported that: (i) Gypsy and Travellers - there is an application to TVBC Full Council w/b 8 th December 2014, the effect being 4 Gypsy plots and 2 Traveller Showman sites, which WPC supported; Bunnies Lane, Romsey - 4/5 plots; North Baddesley, 1 plot. There are also 3 applications outstanding for appeal. There is a Travelling Showman site in Andover which takes 12 plots, so any future Travelling Showman applications will go to Andover. (ii) Flooding - HCC had assisted a resident affected by flooding in Wellow from the HCC flood grant set up after the floods of 2013. (iii) GB has an HCC fund available to support good causes and has already approved grants of £500 to Community 1 st Responders and Wellow Village Hall. He asks that organisations contact him to apply for this funding.	
117	MINUTES RESOLVED: Minutes of the Full Council meeting held on 3 rd November 2014 be signed by the Chairman as a correct record, with the following amendments: Item 110b - additional sentence to read: RESOLVED: The appointment panel for the Clerk vacancy be delegated to appoint and set the salary.	Chair
118	MATTERS ARISING Item 100 - MD advised the revised timetable for the X7 bus service and the withdrawal of X34 service. RESOLVED: MD to draft a letter to Cllr Roy Perry, on behalf of WPC, concerning the effects of this revision and the impact on bus subsidies of a further zero increase in council tax. Item 103b - Wellow Management works - PS advised that he walked the area concerned with Mr Denning of JDB Contractors and Son Ltd. and asked him to estimate the area to be done. Mr Denning estimated it, in his professional judgement, at 8Ha, which the Council accepted in good faith. RESOLVED: to reaffirm the Council's original decision to pay on the quotation accepted of 8Ha, being £7,600 + VAT. Clerk to advise Mr Denning. Item 104c - Clerk advised that she had wrongly advised Members concerning the annual rental charged to the Tennis Club. The current rental charge is £1,200.00, not £1,000.00. RESOLVED: the annual rental to remain at £1,200.00 for 2015/2016. Clerk to advise Tennis Club.	MD LW LW

119 COMMUNITY AND ENVIRONMENT

- a) To receive information from Gail Allen, Age Concern Hampshire Village Agent Co-ordinator - Gail advised members about the Village Agent Scheme, which is funded by HCC. VA's main role is to provide information to the elderly and advise them about local community groups and services. She would like to recruit a couple of volunteers for Wellow. **RESOLVED:** To assist with advertising the scheme through the WPC website, newsletter, and notice boards. MD enquired about the recruitment process, as delays had led to the volunteer for Copythorne withdrawing. Gail advised that it can be a lengthy process due to CRB checks. However, training and every effort to get volunteers going can be done in the meantime. LW
- b) To consider 2nd scheduled ditch clearance between the Gazings/LCR Recreation Ground - **RESOLVED:** to accept the quotation of £400.00 from E Hatch. MJ to provide his views on how long bridges/accesses have been in place. LW
MJ
- c) Flooding in Wellow - PS advised that:
- (i) Gazing Lane - HCC will be visiting residents and will report back shortly.
 - (ii) Footpath 17 - PS is hoping to engage the Lengthsman to do this work as a matter of urgency. He has not yet received the OK to book the Lengthsman, as Netley Marsh and Copythorne have not yet done so. If we were to go out of turn we will need their agreement. PS to progress with MD.
 - (iii) Hackleys Lane/Church approach - Cllr Roy Perry has instigated HCC to deal.
- d) Buxton Land - PS advised that, in conjunction with Angela Peters, Community Wildlife Plans Project Officer, he is organising a working group for this land, as previously agreed. Any vegetation needs to be cleared away as it is not safe to burn it on site, due to it being too close to the main road. **RESOLVED:** (i) JK to be asked if he would accept vegetation cleared for disposal. (ii) to advertise for volunteers for the event for 17th January 2015 (weather permitting), through the WPC website, newsletter and notice boards. JK
PS/LW

120 SPORTS AND LEISURE

- a) To discuss ditch clearance at Hatches Farm Sports Field - **RESOLVED:** to accept the quotation of £300.00 from E Hatch. LW
- b) To discuss Cricket Club lease agreement - **RESOLVED:**
- (i) to agree in principle to ground share. The lease will need to be revised to reflect this and WPC request knowledge of groundshare parties. Bar rules currently in place will need to be observed by groundshare parties. LW
 - (ii) Clerk to contact HPFA about advice concerning Cricket Club's interest in becoming an incorporated body. LW

121 FINANCE

- a) Income and Expenditure report November 2014 - **RESOLVED:** That the schedule (Appendix 1) was received, agreed and endorsed by Members.
- b) Ride on mower - **RESOLVED:** not to replace. Clerk to arrange annual servicing with Romwy. LW

122 PLANNING

- a) **RESOLVED:** Minutes of the meetings held on 3rd November 2014 be signed by Chair as a correct record. Chair

- 123 **COMMUNICATION**
- a) December 2014 newsletter - items suggested: Village Agent; New Clerk appointment; Buxton Land volunteers; Poppy Appeal update; Church Fete 21st June 2015; residents' responsibility regarding ditches and hedges; responsible dog ownership; Post office relocation(TC). LW to co-ordinate. LW
 - b) Notice boards - **RESOLVED:**
 - (i) to remove notice boards next to Post Office location on Salisbury Road. LW
 - (ii) FF to approach Wellow School about erection of notice board outside the School LW,FF
- 124 **CORRESPONDENCE**
- a) List of correspondence/consultations for November 2014 received & noted by members - items of interest available to members as required.
- 125 **DELEGATES REPORTS**
- a) AC commented on the position of the Pizza van at A36/Lower Common Road roundabout and its obstruction. Also that the light is very poor here and a danger to pedestrians.
- Confidential business - **RESOLVED:** to exclude the press and public for item 126 below, on the grounds that, by reason of the confidential nature of the business, publicity would be prejudicial to the public interest.
- 126 **STAFF MANAGEMENT**
- a) Grievance - Staff Working Group to arrange. JJ,TC,
 - b) Groundsman - Clerk advised members that monitoring of the Groundsman is ongoing. AC,JS
 - c) Clerk appointment update and pension provision - the appointment panel to be delegated to agree the details of the Contract of Employment and pension provision. MD,TC,
JJ,AR
- 127 **DATES OF FUTURE MEETINGS**
- a) Planning & General Purposes Committee additional meeting - Monday, 15th December 2014.
 - b) Planning & General Purposes Committee and Full Council meeting - Monday, 12th January 2015

Public participation at this meeting: Three members of the Public attended.

Date: 01/12/2014

Wellow Parish Council 2014/2015

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Time: 12:39

Cash Book No : 1

User : LAW

Current Bank A/c

Receipts received between 04/11/2014 and 01/12/2014

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Banked on : 10/11/2014		365.00						
500202	A H Cheater Ltd	250.00			1800	801	250.00	Interment E.72 Ena Ivemy
500202	JD & LH Metcalfe	115.00			1800	801	115.00	Memorial N.23 H&J
Banked on : 01/12/2014		557.00						
500203	A H Cheater Ltd	67.00			1800	801	67.00	Mem Add Inscr H
500203	Mrs M & Mr P Brailey	115.00			1800	801	115.00	Mem Insc B&P Brailey
500203	A H Cheater Ltd	250.00			1800	801	250.00	Grant Excl.ROB D Jones
500203	A H Cheater Ltd	125.00			1800	801	125.00	Interment D Jones N.39
Total Receipts :		922.00	0.00	0.00			922.00	

Date: 01/12/2014

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Time: 12:38

Cash Book No : 1

User : LAW

Current Bank A/c

Payments made between 04/11/2014 and 01/12/2014

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
10/11/2014	Victim Support	3950	100.00			4300	301	100.00	Grant Approved 03Nov2014
10/11/2014	Test Valley Citizens Adv Bur	3951	100.00			4300	301	100.00	Grant approved 03Nov2014
10/11/2014	R.C.Biddlecombe	3952	64.00			4650	602	64.00	LCR Bus shelter repair
10/11/2014	R.C.Biddlecombe	3952A	23.50			4565	502	23.50	Repair Hatches gate fence
10/11/2014	Queensbury Shelters Ltd	3953	3,060.49		510.08	4650	602	123.07	Bus shelter repair A36/Whinwhi
						4650	602	2,427.34	Bus shelter replacement A27
10/11/2014	L. Greenough (Green Tree Surv)	3954	283.70			4620	601	283.70	Topographical Plans/Survey
10/11/2014	M Bartolini (Aber-Eco Consult)	3955	405.00			4620	601	405.00	Tree Survey
13/11/2014	Lesley Weldon	3956	1,140.50			4102	102	6.18	Travel Nov 2014
						4100	102	1,134.32	Clerk Salary Nov 2014
13/11/2014	Lesley Weldon	3956A	328.58		33.57	4134	101	27.31	Clerk Expenses Nov Ink Cartrid
						4145	101	10.50	Clerk Expenses Nov Refresh
						4125	101	117.61	Clerk Expenses Nov Postage
						4147	101	135.60	Clerk Expenses Nov 2014 Advert
						4135	101	3.99	Clerk Exp Nov 2014 Diary 2015
24/11/2014	J.D.B. Contractors & Son Ltd	3957	9,120.00		1,520.00	4753	702	7,600.00	Management Works 2014
01/12/2014	Jeffrey Benham	3958	63.65			4108	102	3.25	G'Man Travel Nov 2014
						4106	102	60.40	G'Man Salary Nov 2014
01/12/2014	Hants Assoc of Local Councils	3959	90.00		15.00	4146	101	75.00	M Jones Trg The Knowledge
01/12/2014	P. Reynolds	3960	380.00			4142	101	380.00	Internal Audit Svcs 4/14-10/14
01/12/2014	BT Payment Services Ltd	3961	218.55		36.42	4126	101	182.13	Phone & BB 01.11 to 31.1.2015
01/12/2014	Wellow Village Hall	3962	28.97			4121	101	28.97	Office Elec Nov 2014
01/12/2014	K. D. Steer	3963	27.50			4122	101	27.50	Office Clg Nov 2014
01/12/2014	Royal British Legion	3964	50.00			4671	603	50.00	Wreath donation 09.11.2014
Total Payments :			15,484.44	0.00	2,115.07			13,369.37	