

WELLOW PARISH COUNCIL

Canada | Embley | The Frenches | Shootash | Wellow Wood

www.wellowparish.org.uk

WELLOW PARISH COUNCIL

AGENDA OF FULL PARISH COUNCIL MEETING TO BE HELD ON

Monday, 1st February 2016 - 7.15pm

Wellow Village Hall - Wellow Room

To: Cllr Angela Ratcliffe (AR) (Chair), Cllr Ed Chesterton-Kay (EC), Cllr Gaye Chesterton-Kay (GC), Cllr Alan Clark (AC), Cllr Caroline Evans (CE), Cllr Mike Jones (MJ), Cllr Sue Jones (SJ), Cllr John Sampson (JRS), Cllr John Saunders (JS), Cllr Harmeet Singh Brar (HB), Cllr Phil Stehr (PS).

Attending: Mrs Lorraine Wheeler (Clerk).

Cc: (for information only): Cllr Gordon Bailey, Cllr Nick Adams-King, Cllr Roy Perry, Romsey Police.

- 1 Apologies
- 2 Declarations of Interest
- 3 Public Participation
- 4 District/County Councillors' reports
- 5 To Receive Minutes of the Full Council Meeting 11th January 2015
- 6 Matters Arising from above at Chair's discretion (if not covered by agenda below).
- 7 Policy
 - a. Councillors Drop In Session 1st Saturday of the month
10am - 12 noon - next on 6th February Cllr Sampson
 - b. Annual Parish Assembly - Consider Presentations
Including Neighbourhood Plan Update
- 8 Community & Environment
 - a. Canada Common re Management Plan 2015/16 - Update the Clerk/Cllr Sampson and Consider Quotations Previously Supplied
 - b. Canada Common - Discuss By Laws/PSPO re Dog Fouling
 - c. Footpaths - General Update - Cllr Sampson
 - d. Ditches - Residents Responsibilities - Update Cllr Ratcliffe
 - e. Clean for the Queen - Saturday 5th March - Litter Pick, meet 10am at the Parish Office
 - f. Bus Shelter A36/Whinwhistle Road - Consider Quotations for Replacement Panel - Glass or Perspex
- 9 Sports & Leisure
 - a. Cricket Club - To Consider the terms of the Lease 2016 Update/Quotations Cllr Jones
 - b. Lower Common Road Recreation Ground - Consider design of Senior Residents Garden Cllrs Ed Chesterton-Kay and Sampson
 - c. Hatches Farm - Signage - Update the Clerk

- 10 Finance
- a. To Receive Income and Expenditure Report for January 2016
 - b. Investment with Skipton Building Society - Update the Clerk
 - c. Financial Risk Assessment
 - d. Appointment of Internal Auditor
 - e. Appointment of External Auditor and to Consider Opting Out
 - f. To Agree Clerk's Attendance at HALC Annual Conference £60.00
 - g. To Agree Accounts Software Training for Clerk & Councillors in Swindon £225.00 24th February
 - h. To Agree New Bank & Building Society Signatories and Mandates
- 11 Planning & General Purposes Committee
- a. To Receive Minutes of Planning & General Purposes Committee meetings held on 11th January 2016
 - b. Implementation of a Neighbourhood Plan - Update Cllr Sampson re first meeting 25th January
- 12 Communication
- a. Installation of New Notice Boards - Update the Clerk
 - b. Consider Installing a New Notice Board at a Cost of £479.00 outside Wellow Primary School and Donating Hatches Farm Notice Board to Sports Clubs
 - c. Social Media/Twitter - Update the Clerk re Training Course
- 13 Correspondence
- a. To Receive list of Correspondence/Consultations Received January 2016
- 14 Delegates Reports
- 15 *Confidential Business - to consider the exclusion of the press and public for the following item (15) on the grounds that, by reason of the confidential nature of the business, publicity would be prejudicial to the public interest.*
- Staff Management
- a. Clerk to update Members on Clerical Staff
 - i) Update re the Employment of an Admin Assistant - applications received
 - ii) Clerk's Annual Review Scheduled for Tuesday 16th February
- 16 Future Meeting Dates
- a. Date of next meeting
 - b. Dates of other meetings to be attended by Councillors