

WELLOW PARISH COUNCIL  
 MINUTES OF FULL PARISH COUNCIL MEETING  
 Monday, 1<sup>st</sup> June 2015 - 7.15 pm to  
 Wellow Village Hall - Wellow Room

Present: Cllr Angela Ratcliffe (AR) (Chair), Cllr Alan Clark (AC), Cllr Mike Jones (MJ), Cllr John Saunders (JS), Cllr Harmeet Singh Brar (HB)

Attending: Mrs Lorraine Wheeler (Clerk). One member of the Public attended.

Cc: (for information only): Cllr Gordon Bailey, Cllr Nick Adams-King, Cllr Roy Perry, Romsey Police, Mrs Lesley Weldon (Deputy Clerk).

- 18 Apologies - Cllrs Perry, Bailey & Adams - King
- 19 Declarations of Interest - Cllr Jones declared an interest in item 25a
- 20 Public Participation - None.
- 21 Police Report - None
- 22 District/County Councillors' reports - None
- 23 To Receive Minutes of the Annual and Full Council Meeting held on 18<sup>th</sup> May 2015  
PROPOSED: Minutes of the Annual and Full Council meeting held on 18<sup>th</sup> May were formally received.  
RESOLVED: Approved as a true and accurate record and signed by the Chair. All Members present agreed.
- 24 Matters Arising from above at Chair's discretion (if not covered by agenda below). Cllr Ratcliffe approached MacDonalDs again regarding the paint for the roundabout on the Lower Common Road Recreation Ground however the contact was not available. The litter problem was discussed and MacDonalDs advised they only have litter pickers on weekdays.
- 25 Community and Environment
- a. To Approve Lease for the cricket pavilion May 2015/16 - MJ advised that the Committee had not been able to come to any conclusion about accepting the terms offered by the Council on 18<sup>th</sup> May and would be meeting again to discuss. The Club does need more players if is to survive. MJ
  - b. To Approve Tender Document for Grounds Maintenance Operatives - All Members present agreed the Clerk should go ahead and issue the document and place on the Website. Deadline for tenders is noon on 1<sup>st</sup> July, in order to discuss at the meeting on 6<sup>th</sup> July. LEW
  - c. To Approve the Appointment of Ashley Browning as Parish Tree Warden -  
RESOLVED: All Members present agreed and Ashley Browning is appointed Tree Warden.
- 26 Policy
- a. Members to Sign a Request for Dispensation Form - in order for Members to be able to discuss and vote on setting the Parish Precept, in which they have a pecuniary interest, each Member must sign a Dispensation Form.  
RESOLVED: All Members duly signed and returned their forms. LEW
  - b. To Review Standing Orders (inc. new LGA Religious Observances etc. Act 2015 & amendment re Receiving

Agenda via email as agreed on 18.05.2015), Financial Regulations, Code of Conduct, Polices and Procedures, Asset Register, Insurance Cover, as supplied to all Members. - All Members agreed they would be in a position to do this at the meeting on 6<sup>th</sup> July.

LEW

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## Finance

- a. To receive Income and Expenditure Report for May 2015,(to be tabled)

**RESOLVED:** That the schedule (Appendix 2) was received and agreed by all Members present.

- b. To Consider Fixed Term Reinvestment of £80,000 -The investment matures on 22<sup>nd</sup> July and the Clerk provided details of CCLA fund that pays circa 4% interest but is not guaranteed by the FSA. It would appear that Community funds are no longer covered by the £80,000 FSA guarantee and therefore many Councils are now investing. The Clerk and Cllr Saunders will investigate.

LEW/JS

- c. To Review Burial Ground Fees - These were considered by the Council however further information was requested in order to make an informed decision at the meeting of 6<sup>th</sup> July.

LEW

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## Highways

- a. Nisa Store - consider repairs to verge. A meeting was held with the Director, HCC Cllr Perry, Cllrs Ratcliffe and Saunders and the Clerk. Nisa are prepared to install planters at the end of the police bay, but require permission from the Highways Agency and all agreed that the verge needs levelling and reseeding, some dragons teeth installing and possibly shrubs to stops drivers driving over the verge onto the highway.
- b. Consider Tender for Bus Shelter Maintenance Cleaning & Sweeping - None received, consider at the meeting on 6<sup>th</sup> July.

LEW

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## Planning &amp; General Purposes Committee

- a. To receive minutes of Planning & General Purposes Committee meeting held on 18<sup>th</sup> May.

**PROPOSED:** Minutes of the Planning & General Purposes Committee held on 18<sup>th</sup> May were formally received.

**RESOLVED:** Approved as a true and accurate record and signed by the Chair. All Members present agreed.

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## Communication

- a. Update on June Newsletter - The Clerk advised that Lesley Weldon had almost finished drafting the newsletter. MJ asked for the Cricket Club to be highlighted in relation to requiring more members. Delivering the Newsletter to residences in their areas was agreed with Members.
- a. b. Wellow Common - Dog Walking, Re Press Release & Signs - to consider advice from HALC & NFNPA -

LEW

**RESOLVED:** All Members present agreed the Clerk to send Press Release to local papers and request information on how to instigate Dog Control Orders from HALC.

LEW

a. To receive list of correspondence/consultations received May 2015

1. Gladman Developments - letter re proposed development of 160 houses. A consultation with residents will begin with leaflets being distributed.
2. TVBC - SHLAA Review - public consultation deadline 4.30pm Friday 26<sup>th</sup> June. The Clerk and Members agreed there appear to be no changes for Wellow.
3. NFNPA - Quadrant Meeting 3<sup>rd</sup> June 7pm Netley Marsh Community Hall. HB attending.
4. TVBC - Flood Resilience Workshop Saturday 27<sup>th</sup> June Longstock Village Hall.
5. TVBC - Invitation to Armed Forces Flag Raising Ceremony Monday 22<sup>nd</sup> June 10.45am. AR attending Romsey.
6. Local Government Boundary Commission - Electoral Boundary Review public consultation, deadline 3<sup>rd</sup> August. Advertise on website and Notice Boards in due course.
7. Various applications received at the last hour for Vacancies on the Parish. It was discussed and agreed that interviews would be held. Cllrs Ratcliffe and Saunders offered to hold interviews in the Clerk's absence and agree the list of questions. Applications will then be decided at meeting of 6<sup>th</sup> July.

Noted

Noted

HB

Noted

AR

HB

AR/JS

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**Delegates Reports**

Confidential Business - to consider the exclusion of the press and public for the following item (33) on the grounds that, by reason of the confidential nature of the business, publicity would be prejudicial to the public interest.

33

**Staff Management - see confidential minute**

a. Clerk to update Members on Clerical Staff

1. Letter of resignation from Lesley Weldon
2. Increase in Hours of new Clerk from 20 to 25 /week

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**Future Meeting Dates**

next meeting - 6<sup>th</sup> July 2015

**Other meetings to be attended by Councillors -**

- 3<sup>rd</sup> June NFNPA Quadrant Meeting - HB
- 4<sup>th</sup> June NFNPA Tour - HB/AC
- 6<sup>th</sup> July Rural Housing Tour - JS

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Clerk to the Council: LORRAINE WHEELER, Wellow Parish Council, Parish Office, Village Hall, Buttons Lane, West Wellow, Hants SO51 6BR. Telephone: 01794 323275, Email: [wellowparish@btconnect.com](mailto:wellowparish@btconnect.com)

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## Current Bank A/c

Receipts received between 01/06/2015 and 30/06/2015

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Banked on : <b>25/06/2015</b>		<b>738.00</b>						
500215	Various	738.00			1550	502	20.00	Use of Hatches Farm by
					1800	801	510.00	G of ERB E L Deighton
					1800	801	141.00	Burial John Deighton
					1800	801	67.00	Memorial N & V White
Banked on : <b>30/06/2015</b>		<b>201.90</b>						
500216	Wellow & Plaitford Cricket Clb	201.90		7.44	1501	501	148.98	Electricity
					1506	501	45.48	Water
<b>Total Receipts:</b>		<b>939.90</b>	<b>0.00</b>	<b>7.44</b>			<b>932.46</b>	

## List of Payments made between 01/06/2015 and 30/06/2015

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/06/2015	Nightingale Groundcare Ltd	004055	1,708.22	06/07/15	Grounds Maintenance May
04/06/2015	Mr M Jones	004056	105.65	06/07/15	Paint for Roundabout LCR Rec
04/06/2015	Rent A Nerd (Southampton)	004057	45.00	06/07/2015	Computer software & laptop
08/06/2015	Kevin Bennett	004058	65.00	06.07.2015	Infill under bench Canada Comm
08/06/2015	Angela Ratcliffe	004059	195.00	06.07.2015	Chariman's Allowance
09/06/2015	Sembcorp Bournemouth Water	004062	58.50	06/07/15	Hatches Farm
15/06/2015	Lesley Weldon	004060	266.87	06.07.2015	June Salary
15/06/2015	L Wheeler	004061	995.57	07.06.2015	June Salary & Mileage
25/06/2015	Hampshire County Council	004063	29.98	06/07/15	Stationery
25/06/2015	R.C.Biddlecombe	004064	30.00	06/07/15	Clean 2 benches on Rec
25/06/2015	SSE	004065	198.94	06/07/15	Electricity
25/06/2015	Sembcorp Bournemouth Water	004066	45.48	06/07/15	Water - Crciket Pavilion
25/06/2015	Test Valley Borough Council	004067	24.10	06/07/15	Election Charges
25/06/2015	R.D.F. Building & Maintenance	004068	63.00	06/07/15	Install Parish Notice Board
25/06/2015	Wellow Village Hall	004069	300.00	06/07/15	Ground Rent & Insurance
30/06/2015	HMRC	004070	414.44	06/07/2015	Tax & NI
Total Payments			4,545.75		