

## WELLOW PARISH COUNCIL MEETING and AGM

Wellow Village Hall: Monday, 14<sup>th</sup> May 2012. 7.30pm to 10.30pm

Wellow Room

Present: Ray Noble (RN), Mike Derrick (MD), Francis Feeney (FF), Guy Gibson (GG), Julie Jacobs (JJ), Jamie King (JK), Angela Ratcliffe (AR), Phil Stenner (PS)

Attending: Lesley Weldon (Clerk) (LW) - Minutes

Apologies: Peter Chandler (PC), Tish Cochrane (TC).

Cc. (for information only): Cllr Gordon Bailey, Cllr Tony Gentle, Cllr Roy Perry

### ITEM

### ACTION

#### PUBLIC SESSION

- a) It was requested that a letter be written to TVBC concerning the rat infestation in the urban area near Gurnays Mead LW
- b) Benches - it was discussed as to whether or not the benches from the Play area can be used around the meadow garden proposed.
- c) Entrance Gurnays Mead side - **RESOLVED:** Cricket Club to provide estimate for repair. Also, suggested staggered walk through stile to stop mopeds from entering the recreation ground.
- d) Skate park -Mr Geary advised that he had had no public input disliking the Skate Park. He does not agree with Hatches Farm being the site and would prefer the Skate Park in the Recreation ground, to be together with the other leisure amenities.
- e) Pavilion - Mr Geary agreed that this facility should not just be used by the Cricket Club (as per APM). As a sporting facility, WPC should investigate the possibility of a grant from the Olympic Committee, as they would match whatever funds are raised for this building. PS
- f) Hatches Farm - (See item 008e below). Mr Harris advised that the Sports Field is now maintained by WSA and invited Councillors to come and inspect the area.
- g) Church/School Diamond Jubilee Celebration - Mr Harris confirmed that the date for this event is Sunday, 17<sup>th</sup> June at Hatches Farm Sports Field and outlined the plans for the area.

#### PC REPORT

PCSO Jo Cole reported:

- a) Generally, very little crime and Wellow is quite good.
- b) Under fives shed, next to Village Hall, has been broken into twice.
- c) Whinwhistle Road (nr Timco) - male seen about 3 weeks' ago and someone broke into a garage and stole the groundsman ride-on tractor.
- d) Catalytic converters are being stolen.
- e) Lead flashing stolen from a property in Gardeners Lane.
- f) Attempted break-in at Cricket Pavilion and a taxi was seen picking up youths at about 1.00am.
- g) 5 chickens in Frenches stolen
- h) Advised that people should be vigilant and report anything suspicious to the Police.
- i) Recreation Ground, Lower Common Road and Gurnays Mead - she will follow up on mopeds that are causing problems. JK suggested that youths should be informed about the clubs available and channel their energy into the right direction.
- j) That the vehicle checks being carried out at the A36/Lower Common Road roundabout have had a good effect.

- 001 **APPOINTMENT OF CHAIR**  
**RESOLVED:** Dr Peter Chandler was appointed.
- 002 **APPOINTMENT OF VICE-CHAIR**  
**RESOLVED:** Mr Ray Noble was appointed.
- 003 **APOLOGIES**  
As above.
- 004 **DECLARATIONS OF INTEREST**  
JK - item 008c
- 005 **MINUTES**  
**RESOLVED:** Minutes of 2<sup>nd</sup> April 2012 to be signed by Chairman as a correct record. RN
- 006 **MATTERS ARISING**  
a) PC is attending HCC meeting on 25<sup>th</sup> May 2012 and requested any comments to be raised concerning the Lengthsmen scheme. MD asked if there was any funding available. PC
- 007 **DISTRICT/COUNTY COUNCILLORS' REPORTS**  
None represented.
- 008 **SPORTS AND LEISURE**  
a) Play area - due to wet conditions, the start date has been postponed, to 21<sup>st</sup> May, or later. Local resident has requested the slide. **RESOLVED:** agreed that the slide be sold to the resident for £50.00. The resident will need to collect it from site and there will be no liability whatsoever on part of the Council.  
b) Skate Board Working Group - JK agreed as Chair. Members consist of MD, GG, JJ, TC, AR. **RESOLVED:** to postpone commencement of considerations for a period of 8 weeks, until Play area is fully operational.  
c) Pavilion - GG reported a successful meeting with Stephen Field, secretary of the Cricket Club. Specification and potential site agreed in principle. In consideration of somewhere to store the British Legion equipment, there is a possibility of a donation of £10,000 to £15,000. PS advised that Viridor would consider an application in the region of £15,000 to £20,000. Barker Mills a possible £5,000. PS to approach the Olympic Committee for potential funding, and Sport for England. PS  
d) Hatches Farm mobile goals - goals were dismantled, but youths have put them up again. GG to take down. **RESOLVED:** Tim Cater to complete documentation for funding of goals TCa/LW  
e) Hatches Farm Maintenance agreement - **RESOLVED:** to accept maintenance agreement presented by the Wellow Soccer Academy and agree maintenance requests. LW  
JK asked why he was not advised about items d) and e) above. GG apologised, as decision was taken to investigate after JK left the meeting on 2<sup>nd</sup> April.  
f) CCTV - **RESOLVED:** that this will be looked at in conjunction with the new Pavilion.  
g) Meadow Garden - **RESOLVED:** to consider this after the new Pavilion and Play Area have been completed.

## 009 POLICY &amp; FINANCE

- a) Income and Expenditure - **RESOLVED**: That the schedule (Appendix 1) was received, agreed and endorsed by Members. New payment- CDEC. Members signed cheque, but to withhold pending the return of the projector ordered. *Note: subsequent to this meeting, arrangements have now been made for the projector to be returned.*
- b) Casual vacancy - **RESOLVED**: Advertisement to be placed on noticeboards and website inviting applicants to be considered for meeting on 11<sup>th</sup> June 2012. LW
- c) Areas of responsibility for Members - Members agreed to areas of responsibility (Appendix 2).
- d) HR support - **RESOLVED**: to accept LCHR quotation of £60.00 per annum. Clerk to write to confirm. LW
- e) *Council Insurance - RESOLVED: Clerk to obtain quotations and due to the shortage of time, Chair to decide which quotation to accept.\** LW

## 010 PLANNING

- a) **RESOLVED**: Minutes of the meeting 2<sup>nd</sup> April 2012 to be signed as a correct record. RN
- b) **RESOLVED**: Minutes of the meeting 23<sup>rd</sup> April 2012 to be signed as a correct record. RN
- c) Planning Meeting Schedule -Members considered the proposal of the Planning Committee to hold separate meetings on a different evening. **RESOLVED**: to leave the Planning Meeting on the same evening, ahead of the Full Council Meeting. 011

## ENVIRONMENT

- a) Canada Common water ditch - GG acquiring 3 quotations and will advise members at the next meeting. GG
- b) Footpaths - PS advised that he had registered an interest to the Youth Option and Community Service organisers concerning footpath clearance. PS and Jean Kenny will continue to maintain licensed sites and will help maintain footpaths. HCC and Countryside maintain posts and signage. Landowners/HCC maintain footpaths. Members enquired about the possibility of the Groundsman contributing to this maintenance. Footpath 4 was discussed. **RESOLVED**: to keep footpath 4 maintained. **RESOLVED**: to promote the circular walk from School - Footpath 16 - Church - Woodington Lane - Ford - School on website and Cricket Club link. PS
- c) Footpath guide - **RESOLVED**: to accept quotation of £208.00 per 1,000 copies and charge 25p per copy. To be available at the Post Office. PS
- d) Bus Shelter maintenance - **RESOLVED**: to accept R&G Builders quotation for bus shelters, pending PS investigation of bus shelter on NISA side of A36. JK and LW to discuss Shootash bus shelter. LW/JK

## 012 HIGHWAYS

- a) Sign near Blackhill Road - **RESOLVED**:GG to contact Highways re positioning GG
- b) Sight line at junction with Church Lane and Woodington Road - **RESOLVED**: Clerk to contact Highways to get grass cut. LW
- c) Temporary Chevron sign - **RESOLVED**: Clerk to arrange removal LW

- d) Potholes by Hatches Garage A36 and Tutts Lane/Lower Bridge Farm - RESOLVED:Clerk to report

### 013 CORRESPONDENCE

List of correspondence/consultations received & noted by members - items of interest available to members as required.

### 014 DELEGATES REPORTS

- a) Mountbatten School Concert - FS reported that she had accepted the invitation and attended the concert at Mountbatten School on 9<sup>th</sup> May2012. It was a very enjoyable and impressive evening. FS felt that Mountbatten was providing valuable links with surrounding villages.
- b) Duttons Road closure meeting 18<sup>th</sup> May 2012 - MD and RN attended and advised that the work staff do in Romsey does not necessarily all relate to Romsey. If TVBC close/move the office, the aim is to retain the same level of service and presence in Romsey. The old magistrates Court would be the principal building. TVBC report going to cabinet on 26<sup>th</sup> June 2012 when a decision will be made

Confidential Business

### 015 STAFF

- a) Maintenance Staff salary review - RESOLVED: to increase JK wage to £8.75 per hour as performance related. Bring mileage allowance in line with NALC to 65p per mile (casual car user).
- b) Clerk's review - RESOLVED: to accept the Finance Working Group report and adopt the following recommendations:
  - 1) That Mrs Weldon's appointment as Clerk and Responsible Finance Officer be confirmed.
  - 2) That the Clerk's working hours continue at 25 per week for the months of May and June, the position to be further reviewed at the end of that period.
  - 3) That the provision in clause 6.2 of the Clerk's contract, concerning a possible additional salary point, be considered alongside working hours review at the end of June.
  - 4) That the Clerk's first formal Appraisal/Development Review be carried out in the early November 2012, ie: after the completion of twelve months' service.
- c) Approve training day on 19<sup>th</sup> June 2012.

*\*Resolution of meeting 2<sup>nd</sup> July 2012*

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*Public participation at this meeting: PCSO Jo Cole; Mr Darren Geary; Mr John Harris; Mrs Pidgley.*

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FINANCE MATTERS

**Cheques requiring endorsement**

Cheque no	Details		Net	VAT	Total
474	Elm Workspace	Shelving for stationery cupboard	43.00	8.60	51.60 ✓
475	TVBC	Lower Common Road pavilion business rates	128.25	0.00	128.25 ✓
476	TVBC	Dog bin emptying 2011/12	261.04	52.21	313.25 ✓
477	J Benham	Petrol for mower	8.33	1.67	10.00 ✓
478	Lesley Weldon	Clerk's salary & expenses - April	1176.10	9.98	1186.08 ✓
479	Romwy Power Garden Machinery Ltd	Servicing of ride-on mower	230.09	46.01	276.10 ✓
480	M Derrick	Purchase of stamps	297.00	0.00	297.00 ✓
481	J Benham	Salary, expenses and travel - April	68.83	3.67	72.50 ✓
482	Jean Kenny	Highway sites maintenance - April	100.80	0.00	100.80 ✓
			<hr/>	<hr/>	<hr/>
			2313.44	122.14	2435.58

**New payments**

Cheque no	Details				
483	CDEC Limited	Hitachi projector	439.00	87.80	526.80 ✓
484	TVBC	Management of SLR sign, 2012/13 (One third cost)	257.00	0.00	257.00 ✓
485	K D Steer	Office cleaning - April	27.50	0.00	27.50 ✓
486	Lappset Playworld UK	Activity tower and bird's nest swing	12071.70	2414.34	14486.04 ✓
			<hr/>	<hr/>	<hr/>
			12795.20	2502.14	15297.34

**Receipts**

Paying-in no	Details				
500053	SSE Services	Wayleave consents	79.64	0.00	79.64
500054	Wellow & Plaitford Cricket Club	Pavilion business rates (£128.25), Electricity, 25/8/11 - 24/2/12 (£165.22) and lease payment 2012/13 (£1000)	1285.62	7.85	1293.47
	Lloyds TSB	Gross interest, Business A/c	6.52	0.00	6.52
			<hr/>	<hr/>	<hr/>
			1371.78	7.85	1379.63

**Account Balances**

	Treasurers A/c	Business A/c	Fixed term Investment
	27179.47	151844.05	60000.00
Unpresented cheques	766.40	0.00	0.00
	<hr/>	<hr/>	<hr/>
	26413.07	151844.05	60000.00
New payments	15297.34	0.00	0.00
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	11115.73	151844.05	60000.00
		Total funds	222959.78

✓  


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