

## WELLOW PARISH COUNCIL MEETING - MINUTES

16

Wellow Village Hall: Monday, 7<sup>th</sup> October 2013. 7.45pm to 10.00pm.

Wellow Room

Present: Alan Clark (AC), Dr Peter Chandler (Chair), Tish Cochrane (TC), Mike Derrick (MD), Francis Feeney (FF), Julie Jacobs (JJ), Jamie King (JK), Ray Noble (RN), Angela Ratcliffe (AR) (Vice-Chair), John Saunders (JS), Phil Stenner (PS)

Attending: Lesley Weldon (Clerk) (LW) - Minutes.

Apologies: Cllr Gordon Bailey, Cllr Roy Perry.

Cc. (for information only): Cllr Tony Gentle.

### ITEM

### ACTION

#### **PUBLIC SESSION**

Mr John Harris addressed the Council and reiterated the contents of his letter dated 4<sup>th</sup> October 2013. The Chair advised that this letter was in the correspondence list (see item 085 below) and that the Council would respond to this accordingly. Mr Harris advised that he did not attend the session arranged to discuss his complaint on 22<sup>nd</sup> July 2013 due to illness. The Chair advised that the Parish Council has already responded to this matter in its letter dated 23<sup>rd</sup> July 2013.

Laura Baker, Outdoors Ranger for the National Trust introduced herself and advised members of the National Trust's activities in the vicinity of Wellow and Plaitford, including gorse burning and asked permission to enter the Common. She produced posters advertising 'gorse bashing' during the next few months.

#### **073 APOLOGIES**

None.

#### **074 DECLARATIONS OF INTEREST**

None.

#### **075 POLICE REPORT**

PCSO Jo Cole advised that:

- i. Police were working with Aster Housing and Environmental Services concerning 3 residences in Gurnays Mead. One eviction had been implemented.
- ii. Thefts been reported in the Wellow and Ampfield areas, including tools and building materials, the Ampfield lengthman's chainsaw, and a purse from a shop in Wellow.
- iii. Fly tipping in Foxes Lane - the Police need the registration numbers of vehicles.
- iv. Children had been seen playing 'chicken' on the A36
- v. Police will briefly attend firework night at Wellow School on 9<sup>th</sup> November 2013.
- vi. Police will be attending the Remembrance Parade at the Memorial in Wellow on 10<sup>th</sup> November 2013.
- vii. Hallowe'en 'safety' posters are available.

PCSO Cole reiterated the need for the Public to ring 101 with any concerns and 999 if they witness a crime taking place. She also invited any questions from members concerning the emailed incident report. She explained that there would be no problem if CCTV was installed in the recreation ground, provided information signs were displayed and that the cameras were not pointed in people's gardens.

#### **076 DISTRICT/COUNTY COUNCILLORS' REPORTS**

See Cllr Roy Perry's report (Appendix 1)

#### **077 MINUTES**

**RESOLVED:** Minutes of the meeting held on 2<sup>nd</sup> September 2013 be signed by the Chair as a correct record.

**078 MATTERS ARISING**

Members requested that the Burial Ground regulations be reviewed by the Policy Working Group. **RESOLVED:** Clerk to investigate the possibilities concerning plot no. G.O.R.21 and the interment of ashes request.

PoIWG

LW

**079 FINANCE**

- a) Income and Expenditure - **RESOLVED:** That the schedule (Appendix 2) was received, agreed and endorsed by Members. That £500.00 be paid in the first instance, to the Village Hall for the Parish Office electricity consumption 2011 to 30<sup>th</sup> September 2013 and usage be monitored. Clerk to report to next meeting on 4<sup>th</sup> November 2013.
- b) To consider any budget requirements for 2014/2015 - **RESOLVED:**
  - i. Clerk to arrange Councillor training for Planning, Community issues and the tender process.
  - ii. To consider the cost of replacement fencing in the LCR recreation ground from the Gurnays Mead kissing gate to the back, NW corner. JK to advise.
  - iii. Skate Park Working Group to advise on equipment costs.
- c) Investments - **RESOLVED:** to reinvest £60,000 with TSB for 6 months
- d) External Audit 2012/2013 - Clerk reported that the External Auditor's certificate and opinion had been received and displayed. Clerk read out the External Auditor's report which stated that, 'on the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'.

LW

JK  
Sk Pk WG  
MD**080 PLANNING**

- a) **RESOLVED:** Minutes of the meeting held on 2<sup>nd</sup> September 2013 be signed by Chair as a correct record.

**081 HIGHWAYS**

- a) To consider TVBC proposals for Foxes Lane -Members were not supportive of locking the Ford in cases of heavy rain, as proposed by TVBC. **RESOLVED:** TVBC consider bridge option due to the dangers presented by fords. Clerk to arrange meeting
- b) To consider TVBC proposal for Slab Lane junction - **RESOLVED:** Members to advise Full Council at the next meeting on 4<sup>th</sup> November 2013 their opinions concerning the kerbing.
- c) To consider the de-trunking of A36 - **RESOLVED:** AC to obtain up to date information and report at the next Full Council meeting on 4<sup>th</sup> November 2013

LW

ALL

AC

**082 ENVIRONMENT**

- a) Ride on mower and storage costs - **RESOLVED:**
  - i. AR to obtain alternative quotation for storage costs.
  - ii. Clerk to obtain costs for current ride-on mower servicing, belts and new deck.
- b) Community Right to Bid - **RESOLVED:** Members to notify Clerk on any areas they consider relevant.

AR

LW

ALL

**083 COMMUNICATION**

- a) Meeting dates for 2014 - **RESOLVED:** Dates agreed (Appendix 3).
- b) Councillor email accounts - **RESOLVED:** Ian Dickerson to set up Councillor accounts using the Wellow Parish address and advise Councillors how to access.

LW

**084 SPORTS AND LEISURE**

- a) Play area Health and Safety requirements and tree work - **RESOLVED:** to obtain additional quotations JK/MD/LW
- b) New Community Pavilion - **RESOLVED:** In light of the response of the Cricket Club on 9<sup>th</sup> September 2013, to the proposed plans, which have now received Planning permission, a meeting with solicitors be set up to obtain advice on the Council's options. £1,000 cap on the initial consultation costs. PWG/LW
- c) Drainage - Hatches Farm car park - **RESOLVED:** to accept the quotation for £650.00 for this work and ascertain where the water will drain to. Clerk to write. LW

**085 CORRESPONDENCE****RESOLVED:**

- a) List of correspondence/consultations received & noted by members - items of interest available to members as required.
- b) To respond to WSA letter dated 4<sup>th</sup> October 2013. LW

**086 DELEGATES REPORTS**

AC advised he has contacted McDonalds and will be liaising with them. AC

**087 DATES OF FUTURE MEETINGS**

- a) Planning and Full Council Meeting - Monday, 4<sup>th</sup> November 2013

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*Public participation at this meeting: approximately 6 members of the Public attended*

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Date: 07/10/2013

**Wellow Parish Council 2013/2014**

**Page No: 1**

Time: 12:24

**Cash Book No :**

**User : LAW**

Receipts received between 03/09/2013 and 07/10/2013

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Banked on : **0.00**

0.00

0.00

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**Total Receipts :** 0.00

0.00

0.00

0.00

## Current Bank A/c

Payments made between 03/09/2013 and 07/10/2013

## Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
12/09/2013	Colin M Smith	3718	1,385.00			4561	502	1,385.00	Redecoration Hatches Pavilion
18/09/2013	Lesley Weldon	3719	1,212.58			4100	102	1,212.58	Clerk salary & travel Sept 13
18/09/2013	Lesley Weldon	3719A	56.25		8.96	4135	101	22.73	Black Print Cartridge
						4561	502	11.67	Keys Cut
						4520	501	10.38	Weedkiller/Spray
						4125	101	2.51	Clerk Expenses Sept 2013
18/09/2013	BDO LLP	3720	480.00		80.00	4142	101	400.00	External Audit & Annual Return
25/09/2013	Test Valley Borough Council	3721	25.00			4655	602	25.00	Road Closure 10.11.2013
03/10/2013	Complete Security	3722	167.10		27.85	4133	101	139.25	Repairs to Office doors
03/10/2013	Hampshire County Council	3723	11.07		1.85	4135	101	9.22	Stationery
03/10/2013	J.D.B. Contractors & Son Ltd	3724	924.00		154.00	4753	702	770.00	Bracken Spraying
03/10/2013	Romwy Power Gdn Machinery	3725	234.00		39.00	4200	201	195.00	Stihl Leaf Blower
03/10/2013	A.C.G. Building Contrs Ltd	3726	2,257.20		376.20	4561	502	1,881.00	Replacement doors & pane
03/10/2013	R.C.Biddlecombe	3727	65.00			4530	501	65.00	Repair roundabout LCR
03/10/2013	Angela Ratcliffe	3728	48.00		8.00	4530	501	40.00	Timber repairs roundabout LCR
03/10/2013	Nightingale Groundcare Ltd	3729	232.22		38.70	4803	801	193.52	Maintenance Sept 2013
03/10/2013	Hatches Farm	3730	190.00			4205	201	190.00	Equip Storage Oct- Dec 2013
03/10/2013	Direct tec UK Ltd	3731	105.78		17.63	4311	301	88.15	Photocopies Nov2012-Sept2013
03/10/2013	Karen Steer	3732	27.50			4122	101	27.50	Office Cleaning Sept 2013
03/10/2013	Jeffrey Benham	3733	135.10		3.33	4215	201	16.67	G'Man Exp Sept 2013
						4108	102	14.30	Travel Sept 2013
						4106	102	100.80	Salary Sept 2013
03/10/2013	H M Revenue and Customs	3734	997.66			4101	102	841.26	Q.2 return Jul-Sept 2013
						4107	102	156.40	Q.2 return Jul-Sept 2013
<b>Total Payments :</b>			<b>8,553.46</b>	<b>0.00</b>	<b>755.52</b>			<b>7,797.94</b>	