

WELLOW PARISH COUNCIL

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www.wellowparish.org.uk

WELLOW PARISH COUNCIL

AGENDA OF FULL PARISH COUNCIL MEETING TO BE HELD ON

Monday, 10th October 2016 - 7.15pm

Wellow Village Hall - Wellow Room

To: Cllr Gaye Chesterton-Kay (GC) (Chair), Cllr Ed Chesterton-Kay (EC), Cllr Alan Clark (AC), Cllr Caroline Evans (CE), Cllr Trevor Grant (TG), Cllr Mike Jones (MJ), Cllr Sue Jones (SJ), Cllr John Sampson (JRS), Cllr John Saunders (JS), Cllr Harmeet Singh Brar (HB), Cllr Phil Stehr (PS).

Attending: Mrs Sharon Whitehouse (Clerk)

Cc: (for information only): Cllr Gordon Bailey, Cllr Nick Adams-King, Cllr Roy Perry, Caroline Nokes MP, Romsey Police.

49 **Apologies**

50 **Declarations of Interest**

51 **Public Participation**

52 **District/County Councillors' reports**

53 **To Receive Minutes of the Full Council Meeting of 5th September 2016**

54 **Matters Arising** from above at Chair's discretion (if not covered by agenda below).

55 **Policy**

- a. To Adopt Revised Terms of Reference for Planning & General Purposes and Policy & Staffing Committees 2016
- b. To Adopt Revised Standing Orders, Code of Conduct, Policies and Procedures, Asset Register, Insurance Cover, copies supplied to all Members of Policy & Staffing Committee
- c. To Adopt New Financial Regulations as advised by NALC
- d. To Approve 2017 Calendar of Meetings - Circulated

56 **Community & Environment**

- a. Canada Common re Management Plan - Update Cllr Sampson
 - i) Consider payment of £2.25/linear mtr ditch clearance at Plantation Road
 - ii) Resurfacing Monkeys Jump due in October 2016
 - iii) Ragwort Removal Quotation £360.00 per day for 2 men and controlled waste disposal
- b. Footpath 17 -Update on progress of works - Cllr Sampson
- c. Oak Tree Lower Common Road - Felled 6/7th October. Update by Cllr Ed Chesterton-Kay to Consider Carving Stump into a Seat - For Approval
- d. Burial Ground - To Consider Advice re Repair to Cremation Tablet Lifted By Adjacent Tree - update the Clerk
- e. To Consider Training Course for Tree Warden 18th November £155.00
- f. Flashing Sign - Speed Limit Reducer - update Cllr Gaye Chesterton-Kay
- g. Remembrance Sunday 13th November 2016 - Update the Clerk
 - i) To Approve £50.00 Contribution for Wreath
 - ii) To Consider Approval of Contributions for 5 Additional Wreaths @

£17.00 each for the Wellow, HCS & Mountbatten School Children and Cllr Perry and Cllr Bailey

iii) Refreshments - All Members to Provide

iv) St Margaret's Church Service - All Members to Confirm Attendance

- 57 Sports & Leisure
- a. Cricket Club - Update Cllr Jones re further quotes for equipment (\$106 request)
 - b. Cricket Pavilion - Update Cllr Gaye Chesterton-Kay
 - c. Lower Common Road Recreation Ground - Residents Garden Update Cllrs Ed Chesterton-Kay and Singh Brar
 - d. Hatches Farm Boundary Fencing - Update Cllrs Evans and Saunders
- 58 Finance
- a. To Receive Income and Expenditure Report for September 2016
 - b. To Receive Q2 Budget Comparison Report
 - c. To Approve Payment of Clerk's Salary by BACS in September and Consider Future use of BACS Payments
 - d. To Approve Additional Bank Signatories - 2 Required to Sign all Cheque and BACS Payments
 - e. To Approve Expenditure of up to £400 for New Office Computer
 - f. To Consider Grant Applications - Victim Support
- 59 Planning & General Purposes Committee
- a. To Receive Minutes of Planning & General Purposes Committee meetings held on 5th and 19th September
 - b. Neighbourhood Plan Working Party - Update Cllr Sampson
 - c. Neighbourhood Plan Terms of Reference - Steering Group
- 60 Communication
- a. Review of Newsletter Distribution - by the Clerk
 - b. Production of December Newsletter - Update by Cllr Evans
- 61 Correspondence
- a. To Receive list of Correspondence/Consultations Received September
- 62 Delegates Reports

Confidential Business - to consider the exclusion of the press and public for the following item (63) on the grounds that, by reason of the confidential nature of the business, publicity would be prejudicial to the public interest.

- 63 Staff Management
- a. To Ratify the Appointment of New Admin Assistant
- 64 Future Meeting Dates
- a. Date of next meeting
 - b. Dates of other meetings to be attended by Councillors