

## WELLOW PARISH COUNCIL MEETING - MINUTES

40

Wellow Village Hall: Monday 7<sup>th</sup> April 2014. 7.30pm to 10.40 pm.

Wellow Room

Present: Dr Peter Chandler (Chair), Tish Cochrane (TC), Julie Jacobs (JJ), Jamie King (JK), Ray Noble (RN), Angela Ratcliffe (AR) (Vice-Chair), Phil Stenner (PS).

Attending: Cllr Gordon Bailey, PCSO Jo Cole, Lesley Weldon (Clerk) (LW) - Minutes.

Apologies: Alan Clark (AC), Mike Derrick (MD), Francis Feeney (FF), John Saunders (JS).

Cc. (for information only): Cllr Tony Gentle, Cllr Roy Perry.

### ITEM

### ACTION

#### PUBLIC SESSION

Mr J Harris commented that the pavilion had been described as a community pavilion in the minutes of 3<sup>rd</sup> March 2014, which received no comment from members. He also queried minute item 146 concerning inaccuracies in his letter to the Romsey Advertiser. (see item 179c below).

#### 168 APOLOGIES

As above

#### 169 DECLARATIONS OF INTEREST

None.

#### 170 POLICE REPORT

PCSO Jo Cole reported that:

- i) Sherfield English - Cash and ipad had been stolen from a property between 11.00am and 3.00pm
- ii) Wellow - Motorbike rider found in possession of cannabis and has been arrested. Damage done to vehicle on two occasions in Gurnays Mead. Electric fencing stolen from Methodist Church, Wellow Wood Road.
- iii) East Wellow - Fly tipping incident. Electric fencing stolen.
- iv) Plaitford - road traffic incident near the Shoe PH where owner of vehicle had no tax or insurance

Cllr Bailey enquired if the incident believed to have taken place in the Southampton area, whereby victims were tied up and perpetrator wanted keys to the safe were connected to similar previous incidents. PCSO Cole could not verify.

#### 171 DISTRICT/COUNTY COUNCILLORS' REPORTS

Cllr Gordon Bailey reported that:

- (i) Replies were being collated from TVBC Local Plan consultation.
- (ii) There is a flood support scheme for properties affected by flooding between 1<sup>st</sup> December 2013 and 31<sup>st</sup> March 2014.
- (iii) Rate relief scheme - TVBC to offer new tenants rate relief on business rates. This is designed to regenerate empty premises.
- (iv) Planning application for affordable housing in Awbridge - Parish Council objected on the grounds the properties were too big.
- (v) The bedroom tax has resulted in a 10% increase in applications to downsize. Housing Associations are now concentrating on building 1,2 and (sometimes) 3 bedroom houses to enable people to do so.

#### 172 HIGHWAYS

- a) Wellow Van Sales - As AC did not attend, item postponed.
- b) Bus shelters - The need to repair these structures was discussed. **RESOLVED:**
  - i) To accept estimate received of £320.00 for the repair to bus shelter on A36/Slab Lane corner
  - ii) To request Finance Working Group concerning increasing the budget for the repairs to approx. £2000.00. To approach Cllr Roy Perry concerning financing the replacement of the A27/Shootash bus

shelter. PS advised he had visited this shelter with Jonathan Bambridge, Local Highways Engineer, Hampshire County Council, and discussed the possibility of positioning and relocation of the shelter.

#### 173 MINUTES

The paragraph beginning ' Public reference was made to an altercation between the Chair and a councillor...' in the Public Session was discussed. The Clerk read out the proposals requested on behalf of FF in her absence (Appendix 1). **RESOLVED:**

- i) Not to accept the amendments as requested by FF.
- ii) To strike out the wording 'the complaint had been upheld and', in accordance with the Monitoring Officer's letter dated 2<sup>nd</sup> April 2014 sent to FF in relation to her complaint.
- iii) That the minutes of the meeting held on 3<sup>rd</sup> March 2014 be signed by the Chair as a correct record, with the following amendment: to delete the wording 'the complaint had been upheld and'.

#### 174 MATTERS ARISING

None

#### 175 SPORTS AND LEISURE

- a) Pavilion Working Group update - members received the working Group's report (Appendix 2). **RESOLVED:**
  - i) To send the proposed letter to Viridor Credits in response to their concerns to objections received concerning WPC's grant application.
  - ii) To return the donation of £7,000 to the donator should the WPC grant application to Viridor Credits be unsuccessful.
- b) To consider the cost of replacing the carpet in Hatches Farm football pavilion. The quotation from Tim Cater was considered and members felt that the carpet offered was not suitable as it is heavy domestic wool. **RESOLVED:** Clerk to obtain quotations to replace the carpet with contract carpet tiles.

#### 176 FINANCE

- a) Income and Expenditure - **RESOLVED:** That the schedule (Appendix 3) was received, agreed and endorsed by Members.
  - (i) To receive balance sheet 2013/2014 (unaudited) and expenditure against budget 2013/2014 - Clerk apologised to council, as she had not had the opportunity to complete the figures. She will have them ready for the Annual Parish Meeting on 30<sup>th</sup> April 2014.

LW

#### 177 PLANNING

- a) **RESOLVED:** Minutes of the meeting held on 3<sup>rd</sup> March 2014 be signed by Chair as a correct record.

#### 178 ENVIRONMENT

- a) Action by WPC concerning the trees/boundary between Aster Housing and the LCR recreation ground - Clerk advised that she had received a letter from Aster Housing dated 23<sup>rd</sup> March 2014 and that they are still claiming that these trees are not owned by them. Members expressed concern for the resident affected by this dispute. **RESOLVED:** Whilst not accepting these trees are owned by WPC, Clerk to obtain quotations to establish cost of pruning.
- b) To receive a report from PS and JK concerning the hedgerow between LCR recreation ground and the Gazings. JK advised that water flow was a problem and that residents could help in the reduction of rat infestation by avoiding putting out birdseed/bread; treating compost heaps with Jeyes fluid; putting cages over down pipes. The council did not feel it could fund rat boxes, as

LW

this would set a precedent for the rest of Wellow. Generally, it is accepted that it is the residents' responsibility to control rats on their private land.

**RESOLVED:**

- i) Clerk to write to residents with advice. Mr Cristallo to provide Clerk with names and addresses of residents to be contacted.
- ii) WPC to arrange to have this ditching cleared twice a year.
- c) To receive a report from PS concerning flooding issues - PS advised that he had spent some time with Paul Prowting, Project Officer, HCC, inspecting areas in Gazing Lane and property backing onto the River Blackwater. He is awaiting the report concerning Ordinary Water courses.
- d) Grant offered by Natural England to replaced cattle grid at Monkey Jump - Clerk explained that Bridget Leyland, Advisor had telephoned her on 6<sup>th</sup> March 2014 and offered this grant provided all work was completed and invoiced by 31<sup>st</sup> March 2014. This has been achieved and Natural England has approved the grant of £3225.00, which will be processed for payment shortly.  
**RESOLVED:** to accept this grant.
- e) To consider TVBC pilot for dog control and fouling - **RESOLVED:** Carol Ruddle, TVBC to be invited to give 15 minute presentation at the next full council meeting on 12<sup>th</sup> May 2014
- f) TVBC grounds maintenance contract 2014/2015 for gang mowing the recreation ground, Lower Common Road and Hatches Farm football pitches and surrounds - the cost has increased by 2 pence per visit. **RESOLVED:** to accept TVBC contract 2014/2015.

**179 COMMUNICATION**

- a) Arrangements for the Annual Parish Meeting 30<sup>th</sup> April 2014 - Clerk presented the schedule which was accepted.
- b) St Margaret's Church 800<sup>th</sup> anniversary 2015 - the request for WPC representation and contribution of £1,000 towards this event was discussed.  
**RESOLVED:**
  - i) St Margaret's Church need to apply for a grant from WPC. Clerk to send a grant application form for completion. LW
  - ii) Members will represent WPC at events.
- c) Newsletter Spring 2014 - Members agreed content, including the message from the Chair addressing some sustained and unfair criticism of WPC. RN has offered to distribute with his paper delivery. **RESOLVED:** LW/TC
  - i) 500 copies to be printed
  - ii) RN to distribute 400 copies. 100 copies to be distributed through shops and Parish Office.

**180 CORRESPONDENCE**

- a) **RESOLVED:** List of correspondence/consultations received & noted by members - items of interest available to members as required.
- b) Response to letter received from Mr Harris dated 3<sup>rd</sup> March 2014. **RESOLVED:** To advise Mr Harris that WPC will reinstate the fence at Hatches Farm Sports Field and that his comments have been noted. That Mr Harris should desist from mowing the football pitches, as this has not been requested and there are concerns about Health and Safety and insurance cover. Clerk to write. LW

**181 DELEGATES REPORTS**

None

**Confidential business - RESOLVED:** to exclude the press and public for items 182 and 183 below, on the grounds that, by reason of the confidential nature of the business, publicity would be prejudicial to the public interest. Confidential Items 182 and 183

below:

- 182 a) Staff Management. **RESOLVED:**
- (i) Clerk to continue to monitor performance of Grounds Maintenance Operator.
  - (ii) Clerk to arrange advertising to invite tenders for the work undertaken by the Highways Sites Warden.
- b) Clerk hours - **RESOLVED:** Clerk to carry over 10 hours' annual leave not taken in 2013/2014 to 2014/2015.

183 **COUNCIL'S COMPLAINT PROCEDURE**

- a) To discuss formal complaint - this was discussed and a resolution agreed.

184 **DATES OF FUTURE MEETINGS**

- a) Extraordinary Planning Committee Meeting - Monday, 14<sup>th</sup> April 2014. 6.15pm
- b) Annual Parish Meeting - Wednesday, 30<sup>th</sup> April 2014. 7.00pm
- c) Planning Committee and Council Annual General Meeting - Monday, 12<sup>th</sup> May 2014

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*Public participation at this meeting: approximately 10 members of the Public attended.*

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Date: 07/04/2014

Wellow Parish Council 2013/2014

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Cash Book No : 1

User : LAW

Current Bank A/c

Receipts received between 04/03/2014 and 31/03/2014

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked on : <b>11/03/2014</b>	<b>8,904.00</b>						
Bank St 62	Rural Payments Agency	8,904.00			1700	702	8,904.00	2nd HLS Payment
	Banked on : <b>13/03/2014</b>	<b>7,245.00</b>						
500085	Mr Frank Moody	7,000.00			1196	101	7,000.00	Donation to New Pavilion
500085	A H Cheater Ltd	135.00			1800	801	135.00	Interment N.23 J Metcalfe
	Trading as Allstone	110.00			1800	801	110.00	Memorial N.7 C Betteridge
	Banked on : <b>25/03/2014</b>	<b>97.95</b>						
500086	Wellow & Plaitford Cricket Clb	97.95		4.66	1501	501	93.29	Elec 22.11.2013-
	Banked on : <b>31/03/2014</b>	<b>84.30</b>						
500087	SSE Services plc	84.30			1170	101	84.30	Wayleaves 2014
	<b>Total Receipts :</b>	<b>16,331.25</b>	<b>0.00</b>	<b>4.66</b>			<b>16,326.59</b>	

## Current Bank A/c

Payments made between 04/03/2014 and 31/03/2014

## Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
12/03/2014	Clive Jones	3805	120.00		20.00	4600	601	100.00	Hedge Cutting A36 - Jan 2014
12/03/2014	BT Payment Services Ltd	3806	230.32		38.38	4126	101	191.94	Charges Dec 2013 - Feb 2014
12/03/2014	Rural Payments Agency	3807	234.00			4753	702	234.00	Balance repayment 2013/2014
12/03/2014	Jean Kenny	3808	137.45			4110	102	137.45	Final Salary & Hoilday Pay
12/03/2014	Southern Electric	3809	117.33		5.58	4562	502	18.46	Pav Elec Nov 2013 - Feb 2014
						4510	501	93.29	Pav Elec Nov 2013 - Feb 2014
12/03/2014	Hampshire County Council	3810	18.67		3.11	4134	101	12.49	Stationery
						4135	101	3.07	Stationery
12/03/2014	Hants Assoc of Local Councils	3811	300.00		50.00	4146	101	250.00	Councillor Trg 26.02.2014
12/03/2014	Alan Clark	3812	7.50			4134	101	7.50	Map Printing costs
13/03/2014	R.D.F. Building & Maintenance	3804	191.88			4650	602	191.88	Repair to Bus Shelter LCR
13/03/2014	The Mountbatten School	3813	250.00			4300	301	250.00	Grant for Musical Project
14/03/2014	Test Valley Borough Council	3814	1,958.72		326.45	4565	502	810.42	Gang Mowing 2013/2014
						4530	501	821.85	Gang Mowing 2013/2014
14/03/2014	Lesley Weldon	3815	1,149.89			4134	101	3.00	Clerk Expenses Mar 2014
						4125	101	1.91	Clerk Expenses Mar 2014
						4102	102	22.10	Clerk Travel Mar 2014
						4100	102	1,122.88	Clerk Salary Mar 2014
26/03/2014	Deposit Bank A/c	Bank St 62	40,000.00			200		40,000.00	Surplus to Current AC
31/03/2014	R.D.F. Building & Maintenance	3816	550.00			4605	601	550.00	Buxton Land repairs 23.03.2014
31/03/2014	Jeffrey Benham	3817	315.34			4108	102	46.80	Travel March 2014
						4106	102	268.54	Salary March 2014
31/03/2014	Jeffrey Benham	3817A	40.00		6.67	4215	201	33.33	Groundsman Expenses March 2014
31/03/2014	Romwy Power Gdn Machinery	3818	24.00		4.00	4200	201	20.00	Chain saw chain replacement
31/03/2014	Karen Steer	3819	27.50			4122	101	27.50	Office Cleaning March 2014
31/03/2014	Wellow Village Hall	3820	38.58			4121	101	38.58	Electricity February 2014
31/03/2014	Test Valley Borough Council	3822	74.81		12.47	4565	502	62.34	Hatches Grass Cutting Mar 2014
31/03/2014	Test Valley Borough Council	3822A	1,322.88		220.48	4607	601	1,102.40	Dog Bin emptying 2013/2014
<b>Sub Total Carried Forward</b>			47,108.87	0.00	687.14			46,421.73	

Date: 07/04/2014

Wellow Parish Council 2013/2014

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Current Bank A/c

Payments made between 04/03/2014 and 31/03/2014

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
31/03/2014	Direct tec UK Ltd	3823	43.55		7.26	4311	301	36.29	Photocopier rental Dec - Mar
31/03/2014	Nightingale Groundcare Ltd	3824	116.11		19.35	4803	801	96.76	Burial Grnd Mtce March 2014
31/03/2014	G Farwell Ltd	3825	3,870.00		645.00	4750	702	3,225.00	Monkey Jump cattle grid replac
31/03/2014	H M Revenue and Customs	3826	1,000.17			4111	102	37.46	Q4 Jan - Mar 2014
						4107	102	139.30	Q4 Jan - Mar 2014
						4101	102	823.41	Q4 Jan - Mar 2014
31/03/2014	Wellow Village Hall	3833	32.95			4121	101	32.95	Parish Office Elec Mar 2014
<b>Total Payments :</b>			52,171.65	0.00	1,358.75			50,812.90	