

**WELLOW PARISH MEETING**

Wellow Village Hall: 20 June 2011 6.45 – 10.15 pm

Wellow Room

Present: Ashley Browning (AB) (Chair), Mr Derrick (MD), Mr Noble (RN), &amp; Mrs Ratcliffe (AR)

Attending: Clerk (CM)

Apologies: County Councillor: Mr R Perry, Borough Councillors: Mr G Bailey &amp; Mr A Gentle

**ACTION**

- 20 APOLOGIES** as above
- 21 DECLARATIONS OF INTEREST**  
AB declared a prejudicial interest in the planning application 11/01094/FULLS Long Barn Farm as the owner of the property and took no part in the discussion – only to answer any questions.
- 22 CO-OPTION OF UP TO 7 PARISH COUNCILLORS**  
**RESOLVED:** That Tish Cochrane, Francis Feeney, Jamie King and Philip Stenner be co-opted onto the Parish Council. The Clerk to invite them all to the next meeting. John Harris and Adam Overton-Hore failed to receive any nominations. **CM**
- 23 MINUTES**  
**RESOLVED:** Minutes of 23<sup>rd</sup> May 2011 to be signed by Chairman as a correct record. **AB**
- 24 MATTERS ARISING**  
The Clerk reported that the Parish Council's existing insurance provider were able to match the Came and Co quote, therefore, the Parish Council's insurance remains with Allianz. The Clerk went on to report that the Audit Return had been sent on time to Bolton. Further she reported that the insurance claim had been settled for the damage to the War Memorial.
- 25 DISTRICT/COUNTY COUNCILLORS' REPORTS**  
None present
- 26 APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES**  
**RESOLVED:** to defer any outstanding representatives until the next meeting. **Agenda**
- 27 PLANNING**  
**a. New applications:**  
**RESOLVED** that comments be made on applications as indicated below: **CM**
- | <u>Application</u> | <u>Site and details</u>   | <u>WPC view</u>     |
|--------------------|---|---------------------|
| NFNP               |   |                     |
| -                  |   |                     |
| <u>TVBC</u>        |   |                     |
| 11/01082/FULLS     | <b>17 Old Cottage Close, West Wellow</b><br>Part retrospective application for front boundary wall  | <b>Support</b>      |
| 11/01011/FULLS     | <b>Wellow Down, The Drive, East Wellow</b><br>Extension and alterations   | <b>No Objection</b> |
| 11/01094/FULLS     | <b>Long Barn Farm, Romsey Road, West Wellow</b><br>Permanent residential consent for retention of existing timber residence<br><i>*The Council could not comment as it was not quorate due to the application being that of the Chairman's who declared a prejudicial interest.</i> | <b>No Comment*</b>  |
| 11/01127/FULLS     | <b>8 School Road, West Wellow, Romsey</b><br>First Floor Rear Balcony<br><i>*in the context of the Parish plan – but would support the Planning Authority's decision</i>  | <b>Objection*</b>   |

<u>Trees</u>			
11/01138/TPOS	<b>10 Barnes Close, West Wellow</b> T1-Oak - reduce by 4m and re-shape, T2 - T6 - Oak reduce overhanging branches by up to 3m b. <b>Decisions:</b> <u>Details</u>		<b>No Objection</b>  <u>Decision</u> <u>WPC View</u>
<b>NFNP</b>			
-			
<b>TVBC</b>			
11/00673/FULLS	<b>St Margarets Church, Hackleys Lane, East Wellow</b> Change of use of part of land north west of St Margaret's Church for use as car parking for church. Amended design layout in respect of full p/p 10/01397/FULLS. New design has one row of car parking instead of two.	PERMISSION st conditions and notes	<b>Support</b>
11/00776/CLPS	<b>Meadowside, Romsey Road, East Wellow</b>  Certificate of Lawful proposed development for erection of 2 storey rear extension and single storey side extension, existing room in roof to be extended to line with two storey rear extension	Issue Certificate	<b>No Comment</b>
11/00615/FULLS	<b>Embley Forge, Embley, East Wellow</b> Two storey side extension to form bedroom with en-suite and balcony	PERMISSION st conditions and notes	<b>No Comment</b>
11/00575/FULLS & 11/00576/LBWS	<b>Thornegate , Romsey Road, West Wellow</b> Single storey garden room extension	PERMISSION & Consent st conditions and notes	<b>No Objection</b>
11/00846/FULLS	<b>The Old Forge, Frenches Lane, East Wellow</b> Single storey extension to provide a lounge and extra bedroom	PERMISSION st conditions and notes	<b>Objection</b>
11/00756/FULLS	<b>Nightingale Hill, Gardeners Lane,</b> Entrance gates, piers & wing walls	PERMISSION st conditions and notes	<b>Objection</b>
11/00882/FULLS	<b>2 Peartree Close West Wellow</b> Single storey extension to the side of the house. To be part flat roof and part tiled roof. Infill front porch with UPVC door and window (existing porch roof to be retained)	PERMISSION st conditions and notes	<b>No Objection</b>
11/00834/FULLS	<b>Brooklands Farm Romsey Road East Wellow</b> The replacement of two no. outbuildings	PERMISSION st conditions and notes	<b>No Objection</b>
<u>Appeals</u>			
09/02695/FULLS	<b>Land East Of Steplake Cottage, Wellow Wood Road, West Wellow</b> Use of land as 2no private gypsy plots	<b>Appeal Decision</b> Part Allowed /Part Dismissed	<b>Objection</b>

**28 POLICY & FINANCE**

a. **RESOLVED:** That the Council notes and agreed the action points in the Audit Report & Risk Assessment of Financial Systems, Internal Controls for 2010/11. Further the Council gave preference to a *Gratuity* rather than the Local Government Pension Scheme.

b. **RESOLVED:** That the Council notes the Quarterly Financial Statement to 30 June

2011. Bank Reconciliation to be presented in July.

c. **RESOLVED:** That the payment schedule below received & agreed and endorsed by members :

Chq No	Details	Net	VAT	Total
003353	Aon Ltd – Ins renewal 2011/12	3,196.29	0.00	3,196.29
003354	BT Payment Services Ltd – Calls, rental & broadband	185.05	37.01	222.06
003355	Southern Electric – LCR	102.57	5.12	107.69
003356	Southern Electric – HF	34.77	1.73	36.50
003357	NALC – LCR Subs 2011/12	15.50	0.00	15.50
003358	Wellow Soccer Academy – Works to HF Apr & May	70.00	0.00	70.00
003359	N W Adams – Annual Play Area Inspection	105.50	21.10	126.60
003360	Ashley Browning – Reimburse petrol exp for JB	25.01	5.00	30.01
003361	K D Steer – Cleaning of Office May	20.00	0.00	20.00
003362	Ashley Browning – Chairman's Allow	175.00	0.00	175.00
003363	J Benham – June Salary & exps	92.20	0.00	92.20
003364	Laura Davies – June Salary	82.21	0.00	82.21
003365	Carol McFarland – June Salary & Expenses	879.17	3.99	883.16
<b>Receipts:</b>				
500036	Wellow FC – Pitch Fees Apr	58.33	11.67	70.00
500036	Lymington FC – Pitch Fee May	41.67	8.33	50.00
500036	J Harris Livestock – Salisbury FC use of Pavillion April	37.50	7.50	45.00
500037	Allianz – Ins claim for War memorial less excess	575.00	0.00	575.00
500038	Wellow & Plaitford Cricket Club 2011/12	750.00	0.00	750.00

## 29 ENVIRONMENT

a. Landscape Maintenance – Burial Ground. AB reported that AJ Harder had decided not to continue with the burial ground landscape maintenance. **RESOLVED:** That the Council makes special arrangements for the Burial ground to be cleared of rubbish and tidied up. **RESOLVED:** That the Council ask Ian Lucas to carry out the landscaping at the Burial ground for 4 months then review at a cost of £720 per annum. AB to contact Ian Lucas.

AB

b. **RESOLVED:** That the Council keeps the Burial Ground Fees for 2011/12 the same as the previous year.

c. Other Matters: Nothing reported.

## 30 SPORT & LEISURE

a. Management of Football at Hatches Farm:

AB reported that the agreements were still pending.

b. Play Area Recreation Ground, Lower Common Road:

Nothing further to report. It was noted that the play area fence had now been mended. The skate board ramp had been removed from its attachments. Jeff to be asked to clear rubbish from play area and recreation ground.

CM

c. Report from Representatives: Nothing reported.

d. Renewal of Cricket Club Lease - comments from Cricket Club:

The comments from the Cricket Club were reviewed and amendments to lease agreed. Clerk to contact Bells Solicitors with amendments.

CM

e. Annual Inspection of Play Areas Lower Common Road and Hatches Farm: This was noted. **RESOLVED:** That the Council endeavours to resolve the High/ Medium Risks identified in the report.

f. Other Matters:

Nothing reported.

- |           |  |   |
|-----------|--|---|
| <b>31</b> | <b>CORRESPONDENCE</b><br>List of correspondence/consultations received & noted by members – items of interest available to members as required. MD to attend the Association of Local Councils in New Forest 23 June 2011. MD to feedback on Future of the Local Council Audit and Planning for Traveller Sites from the Association meeting.<br><b>RESOLVED:</b> That the Council grants £100 to Victim Support.  | <b>09</b><br><br><b>MD</b><br><br><b>Agenda</b> |
| <b>32</b> | <b>HIGHWAYS</b><br>It was reported that the street name at Hamdown Crescent was leaning into the hedge. Clerk to report. Further it was reminder that the bus shelters at Whinwhistle and the A36 had not been repaired yet. AB to take measurements and pass to Clerk to chase.   | <b>CM</b><br><br><b>AB</b>                      |
| <b>33</b> | <b>DELEGATES' REPORTS</b><br>MD & RN attended the TVAPC.   |   |
| <b>34</b> | <b>COUNCIL WEBSITE</b><br>It was agreed that the Council's website needed refreshing in the near future. MD to pass on contact details of TLC (Talk, Listen and Communicate).  |   |
| <b>35</b> | <b>STAFFING ISSUES</b><br><b>REMOVAL OF PRESS AND PUBLIC: RESOLVED:</b> That the next item be held in private, all members of public or press in attendance left the room.<br>a. Clerk's Resignation – it was noted that the Clerk's last day would be 8 July.<br><b>RESOLVED:</b> That the Council employ Locum Clerk Margaret Hitch for 4 months on scp 26 (£11.549ph) subject to taking up references to include Fawley and Marchwood Parish Councils.<br>b. <b>RESOLVED:</b> That the Council increases the hourly rate of Jean Kenny and Jeff Benham to £8.10. Laura Davies to remain on the National Minimum wage which is revised in October. Revised contract to be issued.<br>c. AB reported on the meeting he and RN had with Jeff Benham when his revised duties and hours were explained to him. | <b>CM</b><br><br><b>CM</b>                      |
| <b>36</b> | <b>OTHER BUSINESS AT CHAIRMAN'S DISCRETION</b><br>Nothing reported. Next meeting 18 July 2011.   |   |

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*Public participation at this meeting: Mr Harris, Mr Stenner and Mrs Hitch in attendance. Mr Harris told the meeting that the main pitch at Hatches Farm had been mowed and there was no evidence of any moles, there were 3 pre-season friendlies booked and the youngsters were training every Friday. Further he answered questions from the floor on his co-option application.*