

# WELLOW PARISH COUNCIL

Canada | Embley | The Frenches | Shootash | Wellow Wood

[www.wellowparish.org.uk](http://www.wellowparish.org.uk)

---

## WELLOW PARISH COUNCIL

### AGENDA OF ANNUAL MEETING AND FULL MEETING OF THE PARISH COUNCIL TO BE HELD ON

Monday, 14th May 2018 - 6.45pm

Wellow Village Hall - Wellow Room

To: Cllr Gaye Chesterton-Kay (GC) (Chair), Cllr Ed Chesterton-Kay (EC), Cllr Alan Clark (AC), Cllr Trevor Grant (TG), Cllr Mike Jones (MJ), Cllr Sue Jones (SJ), Cllr Rich Millard (RM), Cllr John Sampson (JRS), Cllr Harmeet Singh Brar (HB), Cllr Phil Stehr (PS).

Attending: Mrs Sharon Whitehouse (Clerk)

Cc: (for information only): Cllr Gordon Bailey, Cllr Nick Adams-King, Cllr Roy Perry, Caroline Nokes MP, Romsey Police.

- 1
  - a) Election of Chair
  - b) Receive the Chair's Declaration of Acceptance of Office
  - c) Election of Vice Chair
  - d) Receive Vice Chair's Declaration of Acceptance of Office
  - e) Annual Confirmation of Councillor Interests
- 2 Apologies
- 3 Declarations of Interest
- 4 Public Participation
- 5 Police Report
- 6 District/County Councillors' reports
- 7 To Receive Minutes of the Full Council Meeting held on 9<sup>th</sup> April 2018
- 8 Matters Arising from above at Chair's discretion (if not covered by agenda below).
- 9 Policy
  - a. To Agree Councillors' Responsibilities and Appointments to Committees 2018
  - b. To Review Terms of Reference for Planning and General Purposes Committees 2018
  - c. To Review Standing Orders, Financial Regulations, Code of Conduct, Policies and Procedures, Asset Register, Insurance Cover.
  - d. Review Membership to Other Bodies:
    - i) HALC/NALC
    - ii) Purchase of Local Council Review
    - iii) SLCC
    - iv) Purchase of Clerks & Councils Review
    - v) CPRE
    - vi) Local Council Advisory Service (LCAS)
    - vii) Hampshire Playing Fields Association
  - e. GDPR Update - the Clerk
  - f. Councillor Vacancy

## USUAL BUSINESS

- 10 Community & Environment
- a. Canada Common re. Management Plan 2018/19 - Update Cllr Sampson
    - (i) To Consider Funding Other Birds Surveys Planned for 2019
  - b. Footpaths - Update Cllr Sampson
  - c. Burial Ground
    - (i) Review of benches - Update Cllr Stehr
    - (ii) Water supply
    - (iii) Grant of Exclusive Rights' Refund
- 11 Sports & Leisure
- a. Cricket Pavilion
    - (i) Update Cllr Chesterton Kay
    - (ii) Official Opening
  - b. Hatches Farm Update
- 12 Finance
- a. To Receive Income and Expenditure Report for April 2018
  - b. To approve online payments schedule dated 14/5/2018
- 13 Planning & General Purposes Committee
- a. To Receive Minutes of Planning & General Purposes Committee meeting held on 9<sup>th</sup> and 23<sup>rd</sup> April 2018
- 14 Communication
- a. Newsletter - Agree timetable/content for Summer Edition
- 15 Neighbourhood Plan
- a. Update by Cllr Trevor Grant
- 16 Correspondence
- a. To Receive List of Correspondence/Consultations Received April 2018
- 17 Delegates' Reports
- 18 Future Meeting Dates
- a. Date of next meeting
  - b. Dates of other meetings to be attended by Councillors