

WELLOW PARISH COUNCIL
Wellow Village Hall – 9 May 2005
(7.41 p.m. – 9.44 p.m.)

PRESENT: Mrs Perry (Chairman); Mr Austin, Mr Bailey, Mr Browning, Mrs Eddlestone, Mr Gentle, Mr Moody, Mrs Simpson and Mr Windell

Apologies for absence were received from Mr Noble and Mr Pointer

1. APPOINTMENT OF CHAIRMAN

RESOLVED that Mrs V Perry be appointed Chairman of the Council for the year 2005/06.

2. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED that Mr A Browning be appointed Vice-Chairman of the Council for the year 2005/06.

3. MINUTES

RESOLVED that the minutes of the meeting held on 4 April 2005 be signed by the Chairman as a correct record.

4. MATTERS ARISING

(a) Car boot sale site, Shootash (184(c)/4/05): An e-mail from the Road Policing Unit advised that no dangerous traffic issues had been identified at this site. However, the matter had been referred to Hampshire Highways for possible further investigation. It was agreed that the Council would continue to monitor the site.

(b) New Forest National Park (190/4/05): A further report (tabled at the meeting) had been received from Bob Morris, the Parish Group 4 representative on the National Park Authority.

(c) Larkspur House, Shootash (public, 4/4/05): A retrospective planning application had now been submitted in respect of recent development at this property.

5. DECLARATION OF INTERESTS

There were no interests declared for this meeting.

6. DISTRICT COUNCILLORS' REPORT

Councillor Gentle referred to the following:

- the recent visit to Canada Common by members of the New Forest National Park Authority (with thanks to the Chairman for her support)
- procedural changes at meetings of Test Valley planning meetings whereby the Chairman of the meeting now moved on each application rather than the local member.

7. CORRESPONDENCE

(a) New Forest National Park – planning control: A letter from the New Forest Association of Local Councils sought views on options for dealing with planning applications within the

New Forest National Park. The options offered overall control by the NPA, a partnership arrangement with NFDC and full delegation to the present planning authority. RESOLVED that the Council express a preference for option 1 (the NPA to have complete responsibility). (Note: The NFALC to be asked whether the partnership arrangement with NFDC would extend to the other planning authorities with land in the National Park).

- (b) *New Forest National Park – liaison with NFALC:* The Association had proposed that, for the purposes of future liaison on National Park matters, Wellow parish be linked to Group G under Miss Joan Pressey of Bramshaw.
- (c) *Application for grant:* Members considered a grant request from Romsey Acorns Out-of-School Clubs. RESOLVED that a grant of £75 be made.
- (d) *Council insurance:* Allianz Cornhill had invited renewal of the Council's insurance policy in the sum of £4323.91. RESOLVED that the policy be renewed.
- (e) *Clerks & Councils Direct:* Renewal of the subscription for this publication was available for £9 per year per subscriber. RESOLVED that the subscription be renewed for 6 copies.
- (f) *Hampshire Playing Fields Association:* The annual subscription for the year 2005/06 was £20. RESOLVED that the subscription be renewed.
- (g) *Romsey Cango bus services:* Following the meeting with HCC on 6 April, the Transport Officer had advised that it was not possible to offer Wellow a Cango bus at similar times to the current 39 bus. It had therefore been decided to retain the conventional 39 bus service for the time being and to remove the Nomansland and Wellow Cango journeys from the proposals for July.
- (h) *Other matters:* Members noted the following:
 - (i) a letter from HCC concerning consultation on minerals and waste issues (on circulation to members)
 - (ii) a letter from TVBC concerning consultation on a draft statement of community involvement (to be considered by Planning & General Purposes Committee on 23 May)
 - (iii) Notice of the retirement of Mrs Suzanne Hudson, Director of HAPT, on 30 June 2005
 - (iv) Notice of the HAPTC AGM on Saturday 8 October 2005 (deadline for resolutions, 1 July 2005) (to be considered at Council meeting on 6 June)
 - (v) A letter from Wellow Village Hall confirming installation of a self-closing device on the lobby door to the Wellow Room
 - (vi) other correspondence as shown in the list accompanying the agenda.

8. HIGHWAY MATTERS

It was agreed to refer the following matter to the Surveyor:

- deteriorating road edges at the entrance to the track opposite the Methodist Church in Romsey Road

It was also noted that surface repairs had now been carried out in Hackleys Lane

9. 2005/06 APPOINTMENTS

RESOLVED –

- (1) That the following appointments be made to Committees and Working Groups for the year 2005/06:

Planning & GP: Mr Austin, Mr Bailey, Mr Browning, Mr Noble, Mrs Perry and Mr Pointer (deputies Mrs Eddlestone and Mrs Simpson)

Policy & Finance: Mr Austin, Mr Bailey, Mr Browning, Mr Gentle, Mr Moody and Mr Noble (appointments subject to appointment of Chairmen of other Committees)

Environment: Mr Browning, Mrs Eddlestone, Mr Gentle, Mrs Simpson and Mr Windell

Co-opted members: Reverend Biggs, Mr Gibson, Mrs Kenny and Mr Parsons (1 vacancy)

Sport & Leisure: Mr Austin, Mr Bailey, Mr Moody, Mr Noble and Mr Pointer

Co-opted members: Mr E Kemish, Mr Palmer (Football), Mr Pinch (Tennis) and Mr Overton-Hore (Cricket) (Sport & Leisure Committee to consider, at its next meeting on 16 June 2005, a request from Mr J Harris to be an additional co-opted member)

New Pavilion: Mr Austin, Mr Gentle, Mrs Perry, Mr Pointer and Mr Windell

Parish Plan: Mr Austin, Mr Bailey, Mr Browning and Mr Gentle

Parish Web site: Mr Bailey, Mrs Eddlestone, Mrs Perry and Mrs Simpson

(2) That the Chairman of the Council continue to serve as a member ex-officio on all Committees and Working Groups, with full voting rights, where not already a member in his/her own right;

(3) That members be appointed as planning representatives for the year 2005/06 as follows:

Area 1 (North West): Mr Noble

Area 2 (North East): Mr Austin

Area 3 (South West): Mr Pointer

Area 4 (South Central): Mr Browning

Area 5 (South East): Mr Bailey

(4) That the following appointments be made to outside bodies for the year 2005/06:

Wellow Primary School: Mrs Eddlestone

Test Valley Asscn of Parish Councils: Mr Browning and Mr Noble (+Clerk)

Hampshire Asscn of Parish Councils: Mr Browning and Mrs Perry

Commoners Defence Association: Mr Gentle

Village Hall Committee: Mrs Perry (deputy Mr Gentle)

New Forest Panel: Mr Browning (deputy Mrs Simpson)

Wellow Twinning Association: Vacancy

STVVTS (Dial-a-Ride): Mr Bailey

10. ANNUAL PARISH MEETING, 20 APRIL 2005

Members received a list of matters raised at the recent Annual Parish Meeting. The following matters were being pursued with the relevant bodies:

- missing Canada Common sign
- re-siting of general waste bin at Canada Common (next to the dog waste bin)
- renewal of horse gate in Plantation Road
- missing direction signs to Wellow Church (funded by Church)
- subdued lighting for the affordable housing scheme, Romsey Road

11. AFFORDABLE HOUSING SCHEME, ROMSEY ROAD

A letter from Western Challenge Housing Association Ltd advised that the Association was in contractual agreement to complete the affordable housing scheme by March 2006. An accompanying plan showed the revised site entrance further to the east.

The letter also gave details of the proposed site board, incorporating participants' names and a description of the scheme. The board was 14' high and members agreed to seek a reduction in height to around 10' (all five sections to be 2' high)

12. POLICY AND FINANCE COMMITTEE

RESOLVED that the minutes of the meeting of the Policy and Finance Committee held on 11 April 2005, a copy of which appears as appendix 1 in the minute book, be received and the recommendations therein contained be adopted.

13. ENVIRONMENTAL MATTERS

(a) *Environment Committee:* Members considered the minutes of the meeting of the Environment Committee held on 27 April 2005, a copy of which appears as appendix 2 in the minute book. An update was provided as follows:

Item 5 (Bus shelters): The Police were making visits at school bus return times

Item 6 (Notice boards): Board at West Wellow Stores owned by Mr Moody – Committee to consider at next meeting whether to undertake future maintenance

RESOLVED that the minutes be received and the recommendations therein contained be adopted.

(b) *Royal British Legion Fete, Sunday 17 July 2005:* The following arrangements were agreed for the proposed Council stall at this event:

- Mr Browning to look after stall with assistance from other members where possible

- Mr Austin to arrange suitable display from the Sport & Leisure Committee

- Mrs Simpson to take photographs for proposed "Do you know where this is?" competition

- Members to make proposals for other items/displays

(c) *Canada Common track:* An e-mail from Guy Gibson sought approval to fill potholes in the track from Canada Lodge to Boundary Farm as part of forthcoming contractual works. Members agreed the proposal, subject to Mr Gibson obtaining consent from English Nature. A separate e-mail from English Nature explained their requirements/constraints in respect of any general works to the track proposed in the future. One option to prevent vehicles widening the track was the use of tree trunks to define the edge. It was agreed to ask the Forestry Commission if they could provide tree trunks for this purpose.

(d) *Monthly report:* Mr Browning reported that a spindle tree had been inadvertently cut down during the recent work at the Buxton land. A replacement specimen would be sought.

14. SPORT AND LEISURE

(a) *Hatches Farm pavilion:* Members considered a draft specification prepared by Mr Pointer for re-painting and repair of the pavilion. The specification was approved, subject to the following:

- window above external toilet door to be changed to fixed pane (with ventilation as required)

- both main entrance doors to be replaced

- (b) *Lower Common Road pavilion:* Members considered quotations from Stuart Cloudsdale for works to the pavilion as follows (labour only):
 Ladies and gents toilets (painting and repairs) £510
 Exterior of building (painting and repairs) £1685
 (Mr Bailey to advise on and arrange supply of paint)
 RESOLVED that the quotations from Mr Cloudsdale be accepted.
- (c) *Monthly report:* Mr Austin reported that the climbing board on the multi-play unit had now been removed and a replacement fitted as soon as possible. Further vandal-damage had also occurred to the play area roundabout. The damaged boards had again been replaced but larger boards were needed to prevent them being removed.
 RESOLVED that authority be given for Andrew Austin to replace the boards as necessary.

15. NEW PAVILION, LOWER COMMON ROAD

Mr Moody reported that the Royal British Legion had decided to withdraw its proposal for a new Headquarters building at Lower Common Road recreation ground. The intention was to accept an offer of land at Plaitford Village Hall.

The RBL acknowledged the Council's concerns about some aspects of the scheme. Additional use of Plaitford Village Hall would also be beneficial and help to sustain the hall.

Mr Moody was asked to confirm in writing the decision to withdraw.

In view of the above, the special Council meeting scheduled for 23 May 2005 would be cancelled. Membership of the New Pavilion Working Group would be altered by the removal of the Royal British Legion representatives and the addition of Mr Austin and Mr Windell for the Council.

16. PARISH COUNCIL FINANCES

- (a) *2004/05 Receipts and Payments accounts:* RESOLVED that the accounts be approved as presented.
- (b) *External audit:* Members noted that District Audit had set 15 August 2005 as the date for audit of the 2004/05 accounts.
- (c) *Internal audit:* RESOLVED that Paul Reynolds be appointed as internal auditor for the 2004/05 accounts, for a fee of £350.
- (d) *Wellow That Were, Phase 2:* A letter from the Parochial Church Council gave details of the expected outlay for this project. RESOLVED that the promised grant of £1500 be released.
- (e) *Income:* Members noted income received since the last meeting, as shown in appendix 3 in the minute book.
- (f) *Expenditure:* RESOLVED –
 (i) that cheques 2083 to 2090, as shown in appendix 3, be endorsed;
 (ii) that authority be given for the new payments listed in appendix 3 (cheques 2091 to 2094).

17. DELEGATES' REPORTS

The Chairman referred to her attendance at the Florence Nightingale Memorial Service and a wreath-laying ceremony to commemorate VE Day.