

**WELLOW PARISH COUNCIL**  
**Wellow Village Hall – 13 September 2004**  
**(7.30 p.m. – 10.07 p.m.)**

PRESENT: Mrs Perry (Chairman); Mr Bailey, Mr Bloore, Mr Browning, Mrs Eddlestone, Mr Gentle, Mr Moody, Mr Noble, Mr Pointer and Mrs Simpson

An apology for absence was received from Mr Austin

**44. MINUTES**

RESOLVED that the minutes of the meeting held on 5 July 2004 be signed by the Chairman as a correct record.

**45. MATTERS ARISING**

- (a) Grant application – Wellow Under Fives (34(a)/7/04): The Group had now received grant-aid from the Local Network Fund towards a new security fence and equipment shed at the Village Hall, removing the need for Parish Council support.
- (b) Re-naming of Plant Close (35(d)/7/04): Members received a letter from Canon Bede Cooper thanking the Council for its assistance with this name change.
- (c) Kingston Caravan Park (35(e)/7/04): Parking of visitors' cars on the highway was a matter for the Police rather than the site owners. However, TVBC were willing to address any queries in relation to specific site licence conditions.
- (d) Car boot sale, Shootash (36(c)/7/04): The permanent planning permission for this site now included an earlier permitted starting time (see minutes of Planning & General Purposes Committee of 13 September 2004).
- (e) Quotations for Hatches Farm works (40(a)/7/04): Further to this minute, the following quotations had been received from A Austin:
 

(i) Supply and fit barrier post near tennis courts	£165
(ii) Supply and fit post and chain at playing field entrance	£125

 RESOLVED that the quotations be accepted.

**46. DECLARATION OF INTERESTS**

No interests were declared for this meeting.

**47. CORRESPONDENCE**

- (a) The Queen's Award for Voluntary Service 2005: Members identified a suitable candidate to be nominated for this award.
- (b) Periodic Electoral Review of Hampshire County Council: The final recommendations of the Boundary Committee included the proposal to include the Blackwater Ward in a new Romsey Extra Division for County electoral purposes.
- (c) Local Government employees: Consultation papers had been received from the Office of the Deputy Prime Minister on the following: (i) a review of the regulatory framework governing political activity, and (ii) a model code of conduct. It was agreed to place the documents on circulation and that members would advise the Clerk of any matters requiring Council consideration.
- (d) Hampshire Playing Fields Association: The Council had received an invitation to take up membership of the Association for an annual fee of £20. It was agreed to accept.

- (e) Hampshire County Youth Band Association: A letter from the Association thanked the Council for its recent grant. However, it was unable to pursue the suggestion of a concert at St Margarets Church as there would be insufficient audience capacity.
- (f) Other Matters: Members noted the following:
  - (i) Notification of the HAPTC AGM on Saturday 16 October 2004 (Agreed Chairman and Vice-Chairman to attend)
  - (ii) Other correspondence as shown in the list accompanying the agenda.

#### 48. **HIGHWAY MATTERS**

The following matters were noted and action agreed as shown:

- (a) Further notification received concerning the proposed temporary closure of Church Lane for drainage and resurfacing work. However, the contract had been delayed while responsibility for the drain under the road was investigated.
- (b) Tree cuttings on the A36 between Slab Lane and Lower Common Road had been deposited in the hedge. Request Atkins to remove.
- (c) Transco had proposed to use the Slab Lane licence site to park vehicles in connection with proposed works in Gazing Lane. Transco had been asked to make alternative arrangements.
- (d) Overgrown hedge near bend in Maurys Lane still obstructing the bend sign. Pursue with Surveyor.
- (e) Rubbish deposited at Rixes Ford end of footpath 7 and fallen tree at Church end of path. Refer to relevant authorities.
- (f) New Canada Road nameplate now installed on eastern side of road. TVBC would consider whether an additional nameplate could be provided for the western side when the budget position was known later in the financial year.

#### 49. **PLANNING**

- (a) Planning and General Purposes Committee: Members received the minutes of the meetings held on 5 & 19 July and 2 & 23 August 2004 (shown as appendices 1 to 4 in the minute book). In particular, it was noted that TVBC had addressed the Council's objection to the Local Plan Review proposal for a revised IOA boundary in School Road (minutes of 2 August, item 3).

RESOLVED –

- (1) That the minutes of the Planning & General Purposes Committee be approved;
  - (2) That the Local Plan objection in respect of the IOA boundary in School Road be withdrawn.
- (b) Mill Farm, Woodington Road: Town & Country Wastes were currently using this site for the storage of empty skip containers without planning permission. A planning application had now been submitted to regularise the position and to seek approval to store a maximum of six skips containing inert waste.

RESOLVED that the planning application be considered by the Planning & General Purposes Committee on 20 September 2004 and that June Hoare of SEEP be invited to attend.

**50. NEW FOREST NATIONAL PARK**

Mr Gentle provided an update on matters relating to the proposed National Park. A shadow body would be appointed on 1 April 2005, leading to formal designation of the Park with effect from 1 April 2006. Mr Gentle agreed to circulate an “issues list” to members for information.

A letter from the New Forest Committee, in response to queries posed by the Parish Council, had recently been copied to members. In particular, the letter confirmed that:

- there was no procedural route to challenge the Minister’s decision on the boundary
- planning authorities should identify mechanisms to help care for those parts of the New Forest not included in the Park
- that part of Wellow within the National Park would come under the planning control of the National Park Authority.

The Clerk also tabled comments received from local residents on the boundary decision. In the main, these referred to the need to protect those areas of Wellow excluded from the National Park. The Council had already made representations on this aspect to TVBC.

**51. AFFORDABLE HOUSING SCHEME**

Western Challenge Housing Association had now submitted a planning application for the proposed affordable housing scheme adjacent to Bridge Cottages in Romsey Road. It was agreed that a special Council meeting should be held to consider the application during the week of 27 September. It might be necessary to hold the meeting at Wellow Primary School if accommodation was not available at the Village Hall.

RESOLVED that a special Council meeting be held on either Monday 27 September or Thursday 30 September at 7.30 p.m. to consider the planning application.

**52. PARISH WEB SITE**

Mrs Simpson tabled a draft layout for a possible Parish Council web site. It was intended that a local resident would set up the site, with the matter of a webmaster requiring further consideration. It was agreed that Member details should include telephone numbers but not addresses.

RESOLVED that the principle of a Parish Council web site be approved and that authority be given for preparation of the site to proceed.

**53. 60TH VE AND VJ ANNIVERSARIES**

It was noted that the Royal British Legion had chosen Sunday 10 July 2005 as its remembrance day for these events. Mr Moody reported that the local Branch proposed to hold a fete on that day and asked the Parish Council to consider a suitable commemorative activity. Suggestions included a children’s street party, commemorative mugs, an event for elderly residents and an event on the Common.

RESOLVED –

- (1) That permission be held for use of the Lower Common Road recreation ground for a fete on Sunday 10 July 2005 and that the Cricket Club be advised accordingly;
- (2) That Mr Moody report back following further discussions by the British Legion.

#### 54. **POLICY AND FINANCE COMMITTEE**

Consideration was given to the minutes of the meeting held on 12 July 2004, a copy of which appears as appendix 5 in the minute book. In respect of item 6 (Financial Management), it was noted that the Council's insurers had increased the level for the ordering of stock without prior approval from £50 to £100.

Mr Bloore also referred to membership of the Committee and proposed the following changes:

- the addition of Mr Noble (as Chairman of Planning & General Purposes Committee)
- the substitution of Mr Bailey for Mrs Eddlestone (who wished to withdraw)

RESOLVED –

- (1) That the minutes be received and the recommendations therein contained be adopted;
- (2) That the proposed changes to the membership of the Committee be approved.

#### 55. **ENVIRONMENTAL MATTERS**

(a) Environment Committee: Consideration was given to the minutes of the meeting held on 28 July 2004, a copy of which appears as appendix 6 in the minute book. An update was provided on the following items and action agreed as shown:

Item 2(a) (Memorial Seat): The donor had agreed to meet the cost of the new seat

Item 2(e) (Foxes Lane pond): HCC had confirmed that the land adjoining the pond was recorded as part of the highway. However, it was not possible for highway rights to be established across water (except in the case of fords). Agreed, ask the adjoining landowner (Mr Nelson) for any evidence of his claim of ownership of the pond.

Item 4(a) (Burial ground boundary fence): It was likely to cost between £500 and £600 to renew this fence in tanalised softwood. Agreed, make provision for new fence in the 2005/06 budget and repair in the interim.

Item 4(c) Disposal of surplus burial ground soil): Mr Gentle to make enquiries of local gravedigger about facilities for removal of soil after each burial. Consider use of mini digger and skips for disposal of current soil.

Item 6(Parish photographic project): Possible sources of grant-aid for this project to be pursued.

RESOLVED that the minutes be received and the recommendations therein contained be adopted.

(b) "The Cut", Whinwhistle Road: Members received a letter from a Whinwhistle Road resident (in Copythorne) concerning the condition of this path. The resident was requesting joint action by Wellow and Copythorne parishes for improvements to the path surface. The Clerk reported that the path was not listed on the Definitive Map and that no claim had been posted. The claims procedure involved certain risks in that, should evidence emerge of a previous highway function (as might be the case for The Cut), any formal designation would need to embrace vehicular use. Members agreed that it was not appropriate to use Council funds in the current circumstances to upgrade the path but noted that the letter was also to be reported to Copythorne Parish Council.

#### 56. **SPORT AND LEISURE**

No report was available in the absence of the Committee Chairman.

**57. PARISH COUNCIL PUBLICITY**

No publicity items were identified at this meeting.

**58. COUNCIL INSURANCE POLICY – COVER FOR VOLUNTEERS**

Mr Pointer had previously requested confirmation that his wife would be covered by the Council's insurance policy when assisting him with his planning duties. The insurers had advised that all employees and volunteers were so covered, provided they were working at the sole request of and under the sole control of the Parish Council on a labour only basis and using tools and equipment provided by the Council.

**59. PARISH COUNCIL FINANCES**

(a) Income: Members noted income received since the last meeting, as shown in appendix 6 in the minute book.

(b) Accounts: RESOLVED that authority be given for:

(i) the payments listed in appendix 7 (endorsement of cheques 972 to 974 and new payments, cheques 975 and 976).

(ii) additional payments as follows:

Cheque no		£	VAT	£
977	J Bloore (Return of documents to Shawford & Compton Parish Council)	8.05	0.00	8.05
978	Mrs V Perry (Chain, padlock and keys for Common)	57.16	10.01	67.17

(c) Chainsaw training for Groundsman: RESOLVED that authority be given for the attendance of Jeffrey Benham at a Chainsaw Foundation Course at Sparsholt College at a cost of £295.