

WELLOW PARISH COUNCIL
Wellow Village Hall – 7 October 2002
(7.00 p.m. – 11.02 p.m.)

PRESENT: Mrs Perry (Chairman); Mr Austin, Mr Bloore, Mr Harris, Mrs Kittow, Mr Noble, Mr Overton-Hore, Mrs Simpson and Mr Thaxter

Apologies for absence were received from Mr Gentle and Mr Moody

112. **MINUTES**

RESOLVED that the minutes of the meetings held on 2 and 23 September 2002 be signed by the Chairman as a correct record, subject to the recording of apologies from Mr Harris for the 2 September meeting.

113. **MATTERS ARISING**

- (a) Affordable Housing Schemes: Gordon Richardson, Community Action Hampshire, would be attending the planning meeting on 18 November to discuss village housing.
- (b) Reception for Volunteers in the Community: The Parish Council's nomination for this event on 22 October had now been submitted.
- (c) Lower Common Road and Hatches Farm painting tenders: Mr Trout was currently unable to tender and, as a result, the work would need to be carried out by the Groundsperson or re-tendered.

114. **DISTRICT COUNCILLORS' REPORT**

Councillor Greasley reported on:

- the current planning application regarding Showpersons' accommodation at Oakdene Farm, Whinwhistle Road
- the possibility of Test Valley and Wellow PC pursuing a joint submission for the New Forest National Park Inquiry
- the procedure for removing abandoned caravan debris in Foxes Lane
- the Test Valley Parish boundary review, in particular the proposed changes between Wellow and Romsey Extra
- proposals for increased planning delegation

115. **PLANNING**

- (a) Current applications: RESOLVED that comments be made to the planning authority as indicated on the following applications:

TVS.01435/3	Well House, Romsey Road – replacement of existing outhouse and lean-to with the erection of a new conservatory to rear of property	No objection
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TVS.04103/ 12	Outline: Erection of one 4-bedroom dwelling and reinstatement of original access to Ferndown Farm House on to Old Farm Copse and erection of new garage for Ferndown Farm House	No objection
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- (b) Planning decisions: Members noted the decisions set out in paper 5A accompanying the agenda (shown as appendix 1 in the minute book).
- (c) Land at The Triangle, Ridge – appeal by Viridor Waste Management Ltd: Members received a note summarising the issues discussed at a joint meeting with Romsey Town Council and Romsey Extra Parish Council on 25 September, attended by the Chairman and the Clerk.

The Chairman would be attending the Inquiry to present Wellow's evidence. The aim was for Romsey Extra and Wellow to agree an attendance rota to keep a watching brief on the entire Inquiry proceedings and members were asked to advise their availability for this purpose.

- (d) Test Valley Borough Local Plan: A formal six-week consultation period on the draft local plan review would commence in early November. Planning officers were available to attend parish council meetings if required.
- (e) The Clerk reported on applications being submitted to Southern Area Planning on 15 October. It was agreed that Mr Harris would represent the Council on the following applications:

TVS.09690 Oakdene Farm, Whinwhistle Road – change of use of land for occupation by showpersons

TVS.00382/1 Sundew, Slab Lane – demolish existing dwelling and erect 2 detached dwellings

- (f) Pilgrims Farm, Sherfield English – importation of construction and demolition wastes: This application would be considered by the County Regulatory Committee on 23 October. It was agreed that Mr Harris and Mrs Perry would attend.
- (g) TVS.02246/6 – Abbots Farm, Canada Road (Change of use from agricultural to light industrial and storage and distribution): An appeal against refusal of this application would be decided on the basis of written statements and a site visit by an Inspector.
- (h) New Forest National Park Boundary Inquiry: Members agreed that Wellow should continue with its own informal hearing on 31 October but, at the same time, give strong support to Test Valley's case. The Chairman would present the Parish Council's evidence and be accompanied by other members, if available, at the hearing.

116. CORRESPONDENCE

- (a) Freedom of Information Act 2000: The Clerk reported on the need for local authorities to adopt and maintain a public information scheme. The aim was to make available a significant amount of information routinely rather than waiting for specific requests. Parish and Town Councils were required to submit a scheme (which could be a published model scheme) to the Commissioner by 31 December 2002 and have a scheme in place by 28 February 2003. It was noted that HAPTC was currently working with 2 small councils to produce a draft worked example of a scheme to share with other councils.

RESOLVED that further consideration be given to a suitable publication scheme on receipt of the HAPTC draft document.

- (b) Access by footpath to Wellow School: A letter from Sandra Gidley MP enquired about the provision of additional footpath access to Wellow School. Members recalled earlier unsuccessful efforts to secure privately-owned land to provide a footpath from the eastern end of the village. Notwithstanding this there had been concerns about the safety of a footpath running through fields and wooded areas. More recent discussions had also taken place with the Area Surveyor concerning footpath provision along Romsey Road, albeit also hampered by land acquisition issues.

RESOLVED –

- (1) That Mrs Gidley be advised of the previous investigations into additional footpath provision; and
- (2) That a further approach be made to the highway authority concerning possible pedestrian facilities in Romsey Road.
- (c) Local Council Administration: RESOLVED that authority be given for purchase of the 6th edition of Local Council Administration (by Charles Arnold Barker) at a cost of £37.40, plus postage and packing.
- (d) Other matters: The Clerk reported receipt of:
- (i) Consultation material on the draft map of open country and registered common land under the Countryside and Rights of Way Act 2000;
 - (ii) Details of County Council funding in 2003/04 for the Community Safety Initiative Street Lighting Scheme;
 - (iii) Community Transport training events during October and November in Winchester;
 - (iv) Other correspondence as shown in the list accompanying the agenda.

117. HIGHWAY MATTERS

- (a) Whinwhistle Road: A letter from Hampshire Highways confirmed that a possible extension of the speed limit in Whinwhistle Road was being discussed with the traffic management section. Similarly, Hampshire Constabulary were considering the Council's request for speed checks.
- (b) Foxes Lane: Members noted that Foxes Lane had now been re-opened to traffic, albeit some work remained outstanding. Members commented on the need for the highway drains to be kept clear and for grass seed to be sown on the bank. The Clerk was asked to approach the highway authority accordingly.
- (c) Danes Road, Shootash: A letter from a resident of Danes Road sought the Parish Council's support for various safety measures at the Shootash crossroads following the recent speed limit increase in Danes Road. The proposals involved installation of road islands at the south end of Danes Road and on the A27 itself to assist pedestrian crossing movements and to regulate traffic flow. In addition, signs were suggested for Danes Road warning of concealed entrances and pedestrian hazards.

RESOLVED that the Council support the request to the highway authority for these safety measures.

(d) Other matters: It was agreed to refer the following matters to the appropriate authorities:

- discarded carpet in Whinwhistle Road near the junction with Hamdown Crescent
- hole in the pavement outside 46 Gurnays Mead

118. PERIODIC ELECTORAL REVIEW OF COUNTY ELECTORAL DIVISIONS

Further to minute 92(a), it was noted that initial views on the proposed County electoral review were required by 25 November.

RESOLVED that no comment be made at this stage.

119. ANNUAL PARISH MEETING, 16 APRIL 2003

Members considered a request from the Village Hall Committee to alter the date of this meeting to accommodate another booking.

RESOLVED –

- (1) That, if necessary, the meeting be altered to Wednesday 23 April; and
- (2) That Inspector Peter Funnell be invited to speak at the meeting.

120. PROPOSED JUBILEE SEAT, CANADA CORNER

It was agreed to postpone discussion of this item to the Council meeting on 4 November.

121. POLICY AND FINANCE COMMITTEE

Consideration was given to the minutes of the meeting of the Policy and Finance Committee held on 23 September, a copy of which appears as appendix 2 in the minute book.

In relation to item 7 (New Audit Process), enquiries as to a suitable internal auditor were still proceeding. In respect of item 8 (Planning Consultation Procedure), members proposed that the new Planning and General Purposes Committee should meet at 6.45 pm, with any Council meeting on the same evening starting at 7.30 pm. On item 9 (Management of Council Tennis Courts), it was noted that a meeting with Tennis Club representatives had been arranged for 8 October.

RESOLVED –

- (1) That the Vice-Chairman appointment be amended to Mr M Austin;
- (2) That the appointment of an internal auditor be deferred to the Council meeting on 21 October;
- (3) That the proposed future starting times for the Planning and General Purposes Committee and Council meetings be agreed as above;
- (4) That new parish planning representatives be appointed at the Council meeting on 4 November;

- (5) That a report on the meeting with the Tennis Club concerning future management of the Council's courts be considered at the Council meeting on 4 November;
- (6) That the proposal to increase the Clerk's contracted hours to 20 hours a week be implemented with effect from 1 October 2002; and
- (7) That, subject to (1) to (6) above, the minutes be received and the recommendations therein contained be adopted.

122. **DELEGATES' REPORTS**

The Chairman reported on the outcome of the HAPTC AGM in Winchester on 12 October. No representative had attended the TVAPC meeting on 5 September.

123. **SPORT AND LEISURE MATTERS**

- (a) Play Area: Members received a report on the meeting with a Wicksteed representative earlier that day. Various options for dealing with current safety issues had been discussed and a quotation for any necessary work would be provided as soon as possible.
- (b) Hatches Farm gates: A quotation in the sum of £687 +VAT had been received from Golden Larch Contracting Ltd for replacement of the entrance gates at Hatches Farm. It was suggested that the gates should be re-painted rather than renewed but that, in any event, an alternative quotation should be obtained from Frenchmoor Garden Buildings.
- (c) Council Tennis Courts: The Tennis Club had made a further request for use of the Council's courts on Sunday afternoons during the winter when home matches were played.

RESOLVED that the request be approved.

- (d) New Pavilion: The Cricket Club had proposed a joint meeting with the Parish Council and the Royal British Legion to discuss a way forward for the proposed pavilion/RBL HQ project. Members agreed the principle and suggested Thursday 24 October at 7.30 p.m.

124. **ENVIRONMENTAL MATTERS**

- (a) Buxton land: Members received the minutes of a site meeting on 5 September, a copy of which appears as appendix 3 in the minute book. The minutes incorporated a schedule of proposed work for the land.

RESOLVED that the minutes be received and the work schedule approved.

- (b) Information cairn: RESOLVED that the Clerk, together with Mrs Perry and Simpson, be authorised to agree the text content of the information panel on the proposed stone cairn.
- (c) Burial ground maintenance: A proposal had been received from residents of Wellow Way for future maintenance of burial ground paths. It was agreed to meet representatives on site on Friday 11 October at 4 p.m. to discuss the matter further.
- (d) Other matters: Members received an update on various matters which would be discussed in detail at the Environment Committee meeting on 17 October.

125. PARISH COUNCIL PUBLICITY

No items were identified for the Parish Newsletter other than those already agreed.

126. PARISH COUNCIL FINANCES

(a) Income: Members noted the following income received since the last meeting:

	£	VAT	£
Burial fees	90.00	0.00	90.00
Interest income	54.02	0.00	54.02

(b) Accounts: RESOLVED that authority be given for the following payments:

Cheque No	Payee	£	VAT	£
001617	Inland Revenue (Tax & NI, July – September 2002)	865.28	0.00	865.28
001618	Jeffrey Benham (Salary (22 – 28/9) + travel)	89.95	0.10	90.05
001619	Jean Kenny (Highway sites maintenance, August & September)	66.80	0.00	66.80
001620	Mrs H Hood (Repairs to flower vase in burial ground)	7.00	1.23	8.23
001621	Ashley Browning (New stile and bridge at Hatches Farm sports field)	360.00	0.00	360.00

(c) Transfer: RESOLVED that the following transfer be made from the Premier Interest Account to the Treasurers Account:

In 14 days: £500